

**Minutes for a Regular Meeting
Of the Winthrop Planning Commission
Monday, January 22nd, 2018**

A Regular meeting of the Winthrop Planning Commission was called to order at 5:00 pm on Monday, January 22nd, 2018, in the City Council Chambers in City Hall for the purposes of conducting the business of the city.

- I. CALL TO ORDER** The meeting was called to order at 5:00 pm by Chairman Froehlich.

ROLL CALL Commission members Ryan Froehlich, Troy Martin, Pete Schuckert, Rodney Fischer and Bob Rickheim were present. City Staff present: City Administrator Jenny Hazelton, City Attorney Don Lannoye, Interim City Clerk Melissa Lorenz. Audience Members present: Bryan Petzel (ISG).

- II. PUBLIC HEARING**
None

- III. APPROVAL OF MINUTES**
Motion Martin, second Rickheim to approve the November 27th, 2017 minutes. Passed voice vote.

- IV. NEW BUSINESS**

a. Elect a Chairman of the Board

Motion Fischer, second Rickheim to elect Commissioner Schuckert Chairman of the Board. Passed voice vote.

b. City Comprehensive Plan Update-Bryan Petzel with ISG was there to introduce himself and present some information on the upcoming Comprehensive Plan update. He handed out a sample survey for the board to review. They discussed reviewing up to two chapters of the Comprehensive Plan at each meeting. The Planning Commission will be the board reviewing most of the update with input from the City Council, EDA and the general public.

c. Calendar of Meeting Dates—The Commission reviewed the calendar of meeting dates of the third Monday of every month. The only conflict is with the February meeting that falls on Presidents Day. That meeting is moved to February 26th.

- V. UNFINISHED BUSINESS**
None

- VI. SCHEDULE NEXT PLANNING COMMISSION MEETING**

The next scheduled meeting is February 26th, 2018, at 5 o'clock pm.

Motion Rickheim, second Froehlich to adjourn. Passed voice vote. Meeting adjourned at 5:11 pm.

Chairman Schuckert

ATTEST:

Administrator