

**Minutes for a Regular Meeting  
Of the Winthrop Planning Commission  
Monday, April 17, 2017**

A Regular meeting of the Winthrop Planning Commission was called to order at 5:00 pm on Monday, April 17, 2017, in the City Council Chambers in City Hall for the purposes of conducting the business of the city.

- I. CALL TO ORDER** The meeting was called to order at 5:00 pm by Chairman Froehlich.

**ROLL CALL** Commission members Ryan Froehlich, Troy Martin, Pete Schuckert and Rodney Fischer were present. Absent: Bob Rickheim. City Staff present: City Clerk Barb Ahlbrecht and City Attorney Don Lannoye. Audience Members present: Darv Turbes, UFC

**II. PUBLIC HEARING**

**III. APPROVAL OF MINUTES**

Motion Schuckert, second Fischer to approve the February 21, 2017, minutes. Passed voice vote.

**IV. NEW BUSINESS**

- a. **UFC Conditional Use Permit Update**—Darv Turbes was there to update the commissioners on the progress of terms of the conditional use permit. They have installed the LED lighting, maintained the fence, installed trees along the fence line, landscaped the property and put up a no right turn sign. He also provided some information on the traffic study. The diesel fueling station averages about 21.7 vehicles per day fueling. The Conditional Use Permit allows for 30 vehicles per day. The Commissioners have not received any complaints about the fueling station, neither have City staff.
- b. **Comprehensive Plan RFP Reviews**—The Commissioners were presented with 6 RFP's to update the Winthrop Comprehensive Plan. They decided to hold a special meeting on May 10<sup>th</sup> at 5pm to go over the proposals.

**V. UNFINISHED BUSINESS**

None

**VI. SCHEDULE NEXT PLANNING COMMISSION MEETING**

- a. The next regular meeting will be May 22<sup>nd</sup>, 2017

Motion Schuckert, second Martin to adjourn. Passed voice vote. Meeting adjourned at 5:18 pm.

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Chairman Froehlich

ATTEST:

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Administrator