

**Minutes for a Special Meeting
Of the Winthrop Planning Commission
Monday, September 19, 2016**

A Regular meeting of the Winthrop Planning Commission was called to order at 5:00 pm on Monday, September 19, 2016, in the City Council Chambers in City Hall for the purposes of conducting the business of the city.

- I. CALL TO ORDER** The meeting was called to order at 5:00 pm by Chairman Froehlich.

ROLL CALL Commission members Ryan Froehlich, Peter Schuckert, and Rodney Fischer were present. Absent: Bob Rickheim. City Staff present: City Clerk Barb Ahlbrecht and City Attorney Don Lannoye. Audience Members present: None

II. PUBLIC HEARING

Chairman Froehlich opened the public hearing at 5:00pm.

- a. **Variance 2016-04 Mike & Sue Anderson** Sue Anderson came before the commission on her request for at 21.9' height on their storage shed. The height changed after they looked at a couple different companies to build the shed and they suggested this height to help with the pitch of the roof and reduce snow load. There were no other speakers.
- b. **Variance 20106-05 Missy O'Fallon** Missy O'Fallon came before the commission to request a height variance to 24' build a double garage with living quarters above. The commission asked if she had looked into building an addition on the main floor. She replied that she did but the living quarters above the garage was cheaper than an addition and a garage. She stated that the additional living quarters would be for personal use. There were no other speakers. Lannoye asked Hazelton if she had received any comments or concerns on either variance request and there have been none. O'Fallon also said she has not gotten any negative feedback on her request.

Chairman Froehlich closed the public hearing at 5:08 pm.

III. APPROVAL OF MINUTES

Motion Schuckert, second Rickheim to approve the July 25th, 2016, minutes. Passed voice vote.

IV. NEW BUSINESS

- a. **Variance 2016-04 Mike & Sue Anderson.** The Commission felt that the request was reasonable with the issues presented. Motion Schuckert, second Fischer to recommend to the Council Variance 2016-04. Passed voice vote.

- b. **Variance 2016-05 Missy O’Fallon** Lannoye presented the Commission with some issues that may arise with permitting the variance for the living quarters above the garage. The Commission discussed that they would be willing to approve the variance because the garage and living quarters are attached to the home. The agreed to approve the request with the stipulation that the above garage living quarters would be for personal use only and are not to be rented out. Motion Rickheim, second Schuckert to recommend approval to the Council Variance 2016-05 with the stipulation that it is for personal use only and not to be rented out. Passed voice vote.

V. UNFINISHED BUSINESS

None

VI. SCHEDULE NEXT PLANNING COMMISSION MEETING

The next regular Planning Commission meeting is scheduled for Monday, October 17th, 2016, at 5 o’clock pm, in the City Council Chambers.

Motion Rickheim, second Schuckert to adjourn. Passed voice vote. Meeting adjourned at 5:24 pm.

Chairman Froehlich

ATTEST:

City Administrator