Mayor

Kelly Pierson

City Council President
Peter Machaiek
Electric, Water & Sewer, F&A

City Administrator
Jenny Hazelton

City Attorney
Donald Lannoye

AGENDA

REGULAR MEETING
OF THE
WINTHROP CITY COUNCIL

MONDAY, NOVEMBER 2ND, 2015

Councilmembers

Lyle Muth
Administration, Park, Street

Robert Rickheim
Street, F & A, Police

Dale Malheim
W&S, Admin, Police

Julie Trebelhorn
Electric, Park, Admin

A Regular Meeting of the City Council of the City of Winthrop will be called to order at 7 p.m. on Monday, November 2nd, 2015, in the city council chambers of the City Hall for the purpose of conducting city business.

PLEDGE OF ALLEGIANCE

I. CALL TO ORDER

II. OPEN PUBLIC FORUM (Speakers will be limited to two minutes)

III. APPROVAL OF AGENDA
   a. Establish Current Agenda

IV. CONSENT AGENDA
   a. Minutes
      i. Regular Meeting of October 5th – **Enclosed**
   b. Claims for month of September– **Enclosed**

V. PUBLIC HEARINGS

VI. NEW BUSINESS
   a. Introduction of Sibley County Administrator Roxy Traxler (I)
   b. R2015-28 Resolution Approving Variance 2015-02 Banda (A)
   c. Logo Contest (A)/(I)
   d. Winthrop Ambulance request to purchase pagers (A)
   e. R2015-29 Resolution Authorizing Participation in Green Step Cities (A)
   f. R2015-30 Resolution Supporting Dedicated State Funding for City Streets (A)

VII. UNFINISHED BUSINESS

VIII. REPORTS OF OFFICERS, BOARDS AND COMMITTEES

a. City Administrator Report-**Enclosed**
b. WEDA Report
c. City Legal Counsel Report
d. Water/Sewer Department Report
e. Street Department Report
f. Electric Department Report
g. Fire Chief's Report
h. Ambulance Captain's Report
i. Police Chief's Report
j. Cable Commission Report

IX. MISCELLANEOUS

X. ADJOURNMENT

(A) – Actionable Item (I) Informational Item

Summary of Agenda Items

11/02/15

CONSENT AGENDA

a. Regular Meeting October 5th, 2015-**Enclosed**
b. Claims for September-**Enclosed**

PUBLIC HEARING

None

NEW BUSINESS

a. **Introduction of Sibley County Administrator Roxy Traxler (I)** Roxy will be here it introduce herself and give an update on what is happening at Sibley County.
b. **R2015-28 Resolution Approving Variance (A)** The Planning Commission held a public hearing on the variance request by Banda's for the purpose of keeping their fence closer than the required 24 inches stated in City Code. The fence currently sits 22 inches from the property line on the west end and 16 inches from the property line on the east end. After reviewing the variance requirements and listening to public comment, the commission voted to approve the request. This resolution will finalize the variance process.
c. **Logo Design (A)/(I)** I had a logo contest done online and we got some pretty good results. I have been holding off on the web site upgrade to see if we could pick a new logo and add it to our new site. We are not obligated to pick one of the choices, but there are some good ones. If we do pick one the cost is $240 for full rights to the design. We have money left in Clerk professional services for this if we choose to go with one of the designs. I have uploaded the document with the logos to the Google drive as a separate document so you can see them in color. If I scan them with the agenda they will be black and white.
d. **Winthrop Ambulance Request (A)** Erin Wersal will be here on behalf of the Winthrop Ambulance Service to request spending $4,000 on pagers. I looked over their budget and they should have sufficient funds for that purchase.
e. **R2015-29 Resolution Authorizing Participation in Green Step Cities (A)** After getting a chance to get some more information on this program I think we should move forward with adopting a resolution. Once this is passed we will become members of the program. I have downloaded the spreadsheet with the action steps and started filling it out as to what steps we have already completed and what steps are feasible for us to do. I will keep you posted as we go along this process.
f. **R2015-30 Resolution Supporting Dedicated State Funding for City Streets (A)** At the LMC regional meeting in Springfield the hot topic of conversation was transportation funding, especially for streets in cities under 5,000 population, due to the fact that we do not qualify for any state funding. They encouraged cities to pass this resolution and send it on to them to help persuade legislatures to keep the Small Cities Assistance program and hopefully provide more funding for small cities to help fund street improvements.