

**Minutes for a Special Meeting
Of the Winthrop City Council
Monday, December 22nd, 2014**

A special meeting of the Winthrop City Council was called to order at 6:04 pm on Monday, December 22nd, 2014, in the City Council Chambers of City Hall for the purposes of conducting the business of the city.

- I. **CALL TO ORDER** The meeting was called to order by Mayor Trebelhorn at 6:04 p.m.

- II. **ROLL CALL** Council members Dave Trebelhorn, Colleen Dietz, Ed Pelletier, Lyle Muth and Pete Machaiek were present. City Administrator Jenny Hazelton, WEDA Director Mark Erickson, Barb Ahlbrecht, Melissa Lorenz, Kelly Pierson, Bob Rickhiem, Mike Mattison, Joe Ziegler, Gordy Grack, and Pete Schuckert were also present.

The purpose of this Special Meeting of the City Council is to pass Resolution 20141222-01, approve CSAH #1 & #32 Agreements, and consider the utility billing clerk position for full-time.

The Council was presented Resolution #20141222-01 Authorizing Joint Powers Board And It's Agents To Initiate The Process To Consider Providing An Economic Development Loan To the R/S Fiber Cooperative. Erickson explained the resolution presented to the Council. It is a non-binding resolution, but now there will be legal fees beginning to be incurred, if the Council decides not to go forward at bonding time there may be some financial costs to the City for their portion of the legal fees that would otherwise be paid with the bond proceeds. If the resolution is not passed the City can not participate with the bonding process.

Motion Dietz, second Muth to approve Resolution 20141222-01, passed voice vote.

County State Aid Highway Agreements for #1 & #32 were presented to the council. They are exactly the same as last year's agreements. Motion Pelletier, second Machaiek to approve the agreements for 2015, passed voice vote.

Mayor Trebelhorn then presented the council with the decision of the Administration Committee who met on Friday, December 19th. It was decided to approve Utility Billing Clerk Melissa Lorenz for full-time status starting January 1st, 2015. It was agreed that her work performance is superb and there is plenty of work for her to be doing to justify her to being full-time. She will start a probationary period and after that period is up the incoming council can re-consider to keep her at full-time, go back to 30 hours per week or eliminate the position. It will cost the City approximately an additional \$3,336 in 2015, of that amount \$1,168 will be out of the General and Electric funds and \$500.85 out of each of the Water and Sewer funds. Motion Dietz, second Pelletier to hire Melissa Lorenz full-time beginning January 1, 2015, passed voice vote.

Motion Dietz, second Muth to adjourn, Passed Voice Vote. The meeting was adjourned at 6:32 pm.

Mayor

ATTEST:

City Administrator