Master

Mayor

Kelly Pierson

City Council President
Peter Machaiek
Electric, Water & Sewer, F&A

City Administrator
Jenny Hazelton

City Attorney
Donald Lannoye

AGENDA

REGULAR MEETING
OF THE
WINTHROP CITY COUNCIL

MONDAY, DECEMBER 7TH, 2015

Councilmembers

Lyle Muth
Administration, Park, Street

Robert Rickheim
Street, F & A, Police

Dale Malheim
W&S, Admin, Police

Julie Trebelhorn
Electric, Park, Admin

A Regular Meeting of the City Council of the City of Winthrop will be called to order at 7 p.m. on Monday, December 7th, 2015, in the city council chambers of the City Hall for the purpose of conducting city business.

PLEDGE OF ALLEGIANCE

I. CALL TO ORDER

II. OPEN PUBLIC FORUM (Speakers will be limited to two minutes)

III. APPROVAL OF AGENDA
   a. Establish Current Agenda

IV. CONSENT AGENDA
   a. Minutes
      i. Regular Meeting of November 2nd – **Enclosed**
      ii. Special Meeting of November 19th – **Enclosed**
   b. Claims for month of November– **Enclosed**

V. PUBLIC HEARINGS
   Truth in Taxation Public Hearing

VI. NEW BUSINESS
   a. R2015-32 Resolution Adopting Final Tax Levy 2016 (A)
   b. R2015-31 Resolution Adopting Water, Sewer and Garbage Rates 2016-17 (A)
   c. Approval of 2016 Utility Budgets (A)
   d. Lyle's Café sign permit amendment (A)
   e. UFC Sign permit (A)
   f. WEDA and Planning Commission Appointments (A)

g. Expert T Billing agreement for Ambulance Billing (A)
h. HIPPA Business Associate Agreement for Ambulance Billing (A)
i. Minnesota Waste Processing increase (I)
j. Liquor Licenses Approval (A)

VII. UNFINISHED BUSINESS

a. 2015-107 Ordinance for Annexation Heartland Corn Products 2nd Reading (A)

VIII. REPORTS OF OFFICERS, BOARDS AND COMMITTEES

a. City Administrator Report-**Enclosed**
b. WEDA Report
c. City Legal Counsel Report
d. Water/Sewer Department Report
e. Street Department Report
f. Electric Department Report
g. Fire Chief's Report
h. Ambulance Captain's Report
i. Police Chief's Report
j. Cable Commission Report

IX. MISCELLANEOUS

X. ADJOURNMENT

(A) – Actionable Item (I) Informational Item

Summary of Agenda Items

12/07/15

CONSENT AGENDA

a. Regular Meeting November 2nd, 2015-**Enclosed**
b. Special Meeting November 19th, 2015-**Enclosed**
c. Claims for November-**Enclosed**

PUBLIC HEARING

Truth In Taxation Hearing-This hearing is required to be held so that citizens can ask questions about their property taxes. Let me know if you would like more information or have questions prior to the meeting.

NEW BUSINESS

a. **R2015-32 Resolution Adopting Final Tax Levy 2016 (A)** We are looking at a reduced tax levy of about $44,377.00 or 7% due to proposed cuts suggested at the September work session of $9,000 and State Transition aid coming to offset losing a portion of Heartland Corn Products in the amount of $65,619.
b. **R2015-31 Resolution Adopting Water, Sewer and Garbage rates (A)** The proposed rates were published in the paper in November. These rates increases are needed to keep up with project funds and increased tipping fees for the garbage.
c. **2016 Utility Budgets (A)** These need to be officially adopted. They are based on project estimate costs and prior years expenses.
d. **Lyle's Café sign permit amendment (A)** Enclosed in your packet is the amended sign permit for Lyle's Café. Planning Commission has reviewed this and recommend approval.
e. **UFC Sign permit (A)** Enclosed in your packet is the sign permit application for UFC's diesel fueling station sign. Planning Commission has also reviewed this and recommends approval.
f. **WEDA and Planning Commission appointments (A)** The administration committee met and interviewed 3 applicants for EDA and one applicant for Planning Commission. They recommend re-appointing Doug Hanson to EDA and Rodney Fisher to Planning Commission. Both are 3 year terms.
g. **Expert T Billing agreement for Ambulance Billing (A)** Enclosed in your packet is a 5 year contract with Expert T Billing to continue to do billing for the Ambulance Service. Don has reviewed this and recommends approval.
h. **HIPPA Business Associate Agreement for Ambulance Billing (A)** This is another agreement Expert T Billing needs approved for HIPPA information. Don has reviewed this agreement also and recommends approval.
i. **Minnesota Waste Processing increase (I)** Enclosed in your packet is some information from Minnesota Waste Processing and South Central Service Cooperative on the upcoming increases in dumping fees.

j. **Liquor License Approval (A)** On & Off Sale for Tanker Bay and Eagles Landing, On Sale for Hahn's Dining and Lounge and Carmelita's Mexican Cucina, 3.2 set up license for the Bowling Alley

UNFINISHED BUSINESS

A. **2015-107 Ordinance for Annexation for Heartland Corn Products 2nd Reading (A)** The ordinance is included in your agenda packet for review.