

**Minutes for a Regular Meeting  
Of the Winthrop Planning Commission  
Monday, November 16, 2015**

A Regular meeting of the Winthrop Planning Commission was called to order at 5:00 pm on Monday, November 16, 2015, in the City Council Chambers in City Hall for the purposes of conducting the business of the city.

- I. CALL TO ORDER** The meeting was called to order at 5:00 pm by Chairman Froehlich.

**ROLL CALL** Commission members Ryan Froehlich, Bob Rickheim, Peter Schuckert, and Duane Piere were present. Absent: Mark Santelman. City Staff present: Administrator Jenny Hazelton and City Clerk Barb Ahlbrecht. Audience Members present: Scott Trebelhorn

- II. PUBLIC HEARING**

- III. APPROVAL OF MINUTES**

Motion Schuckert, second Piere to approve the October 19<sup>th</sup>, 2015 minutes. Passed voice vote.

- IV. NEW BUSINESS**

- a. **Lyle's Café Amendment to Sign Permit-** Planning Commission reviewed the updated location of the Lyle's Café sign and the addition of the sidewalk sign and recommended approval of the amendment to the permit. Motion Rickheim, second Schuckert to approve the sign permit amendment. Passed voice vote.
- b. **UFC Diesel Fueling Station Sign-** Planning Commission reviewed the permit application from UFC presented to them by Scott Trebelhorn. City Attorney Lannoye previously reviewed the plans also and recommended approval. Motion Rickheim, second Schuckert to approve the sign permit. Passed voice vote.

- V. UNFINISHED BUSINESS**

None

- VI. SCHEDULE NEXT PLANNING COMMISSION MEETING**

The next regular Planning Commission meeting is scheduled for Monday, January 25<sup>th</sup>, 2015, at 5 o'clock pm, in the City Council Chambers.

Motion Schuckert, second Piere to adjourn. Passed voice vote. Meeting adjourned at 5:12 pm.



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Chairman Froehlich

ATTEST:



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City Administrator