

Mayor

Kelly Pierson

City Council President

Peter Machaiek

*Electric, Water & Sewer, F&A*

City Administrator

Jenny Hazelton

City Attorney

Donald Lannoye

# AGENDA

REGULAR MEETING  
OF THE  
WINTHROP CITY COUNCIL

TUESDAY, SEPTEMBER 6<sup>TH</sup>, 2016

Councilmembers

Lyle Muth

*Park, Street*

Robert Rickheim

*Street, F & A, Police*

Dale Malheim

*W&S, Admin, Police*

Julie Trebelhorn

*Electric, Park, Admin*

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A Regular Meeting of the City Council of the City of Winthrop will be called to order at 7 p.m. on Tuesday, September 6<sup>th</sup>, 2016, in the city council chambers of the City Hall for the purpose of conducting city business.

PLEDGE OF ALLEGIANCE

- I. CALL TO ORDER
- II. OPEN PUBLIC FORUM (Speakers will be limited to two minutes)
  - a. Darrel Mosel will speak
- III. APPROVAL OF AGENDA
  - a. Establish Current Agenda
- IV. CONSENT AGENDA
  - a. Minutes
    - i. Regular Meeting of August 1<sup>st</sup>, 2016 – **Enclosed**
  - b. Claims for month of August– **Enclosed**
  - c. Ordinance 2016-116 Ordinance Amending Fire Dept. Operations (2<sup>nd</sup>Reading)-**Enclosed**
- V. PUBLIC HEARINGS
  - a. None
- VI. NEW BUSINESS
  - a. Dean Conklin Culvert on 8<sup>th</sup> Street-(I)/(A)
  - b. Set Truth in Taxation Meeting date & Set date for budget work session-(A)
  - c. R2016-17 Resolution Adopting the Proposed 2017 Budget-(A)

- d. 2016-117 Ordinance Repealing Chapter 207 of Winthrop City Code (Personnel Policy) (1<sup>st</sup> Reading)-(A)
- e. MMUA On Site/On Demand Electrical Training-(I)/(A)
- f. Personnel Policy add Ambulance Policy & repeal sect. 2.3 & 7.5-(A)
- g. Update on Army Reserve Building-(I)/(A)

VII. UNFINISHED BUSINESS

- a. None

VIII. REPORTS OF OFFICERS, BOARDS AND COMMITTEES

- a. City Administrator Report-**Enclosed**
- b. WEDA Report
- c. City Legal Counsel Report
- d. Water/Sewer Department Report
- e. Street Department Report
- f. Electric Department Report—**MMPA Public Summary Enclosed**
- g. Fire Chief's Report
- h. Ambulance Captain's Report
- i. Police Chief's Report
- j. Cable Commission Report—**Enclosed**

IX. MISCELLANEOUS

X. ADJOURNMENT

(A) – Actionable Item

(I) Informational Item

## Summary of Agenda Items

08/01/16

### OPEN PUBLIC FORUM

- a. Barb Johnson called and asked if Darrel Mosel could come address the council.

### CONSENT AGENDA

- a. Regular Meeting of August 1<sup>st</sup> --Enclosed
- b. Claims for August-Enclosed
- c. Ordinance 2016-116 Ordinance Amending Fire Dept. Operations (2<sup>nd</sup>Reading)-Enclosed

### PUBLIC HEARING

None

### NEW BUSINESS

- a. **Dean Conklin Culvert on 8<sup>th</sup> Street (A)/(I)** Dean would like to council to address the drainage issue on his property on the North side of 8<sup>th</sup> Street. Pictures and agreement enclosed. Don and Gordy have discussed this issue and will be at the meeting. Dean Conklin will also be at the meeting.
- b. **Set Truth In Taxation Hearing/Budget Worksession -- (A)** We need to set the date for the Truth in Taxation hearing so the county can publish it on the preliminary tax statements. We generally hold it at the December meeting. That date is December 5<sup>th</sup>. Also, when would you like to meet to go over the budget? We generally do this sometime in late October/November.
- c. **R2016-17 Resolution Adopting the Proposed 2017 Budget/Levy (A)** I e-mailed the budget document last Friday. If any of you would like a paper copy for the meeting, please let me know and I will have one for you at the meeting. I included 3 scenarios for levies. These are only suggestions, you can set the budget however you would like but after we certify it, it can only be lowered, not raised.
- d. **2016-117 Ordinance Repealing Chapter 207 of the Winthrop City Code. (1<sup>st</sup> reading)- (A)** With adoption of the new City of Winthrop Personnel Policy, this section of the code is no longer needed.
- e. **MMUA On Site/On Demand Electric Training (I)/(A)** When I was at the MMUA Conference in mid-August I got some information on this training for all of our utility staff. Mayor Pierson, Gordy and I met with Mike Willetts to discuss this more and would like to move forward with getting all of the utility staff more familiar with the electrical system.
- f. **Personnel Policy add Ambulance & Repeal Sect. 2.3 & 7.5 (A)**—The Ambulance Captain sent me a copy of their by-laws to include with the Personnel Policy and Don put it into language for the policy. With the addition of the Fire and Ambulance sections, sections 2.3 & 7.5 addressing emergency service personnel is no longer needed.
- g. **Update on Army Reserve Bldg (I)/(A)**—I have been contacted by the realtor for the building, he would like to know if we are interested in a negotiated sale. I will update you all at the meeting.