

Mayor

Kelly Pierson

City Council President

Peter Machaiek

Electric, Water & Sewer, F&A

City Administrator

Jenny Hazelton

City Attorney

Donald Lannoye

AGENDA

REGULAR MEETING
OF THE
WINTHROP CITY COUNCIL

MONDAY, AUGUST 1ST, 2016

Councilmembers

Lyle Muth

Park, Street

Robert Rickheim

Street, F & A, Police

Dale Malheim

W&S, Admin, Police

Julie Trebelhorn

Electric, Park, Admin

A Regular Meeting of the City Council of the City of Winthrop will be called to order at 7 p.m. on Monday, August 1st, 2016, in the city council chambers of the City Hall for the purpose of conducting city business.

PLEDGE OF ALLEGIANCE

- I. CALL TO ORDER
- II. OPEN PUBLIC FORUM (Speakers will be limited to two minutes)
- III. APPROVAL OF AGENDA
 - a. Establish Current Agenda
- IV. CONSENT AGENDA
 - a. Minutes
 - i. Regular Meeting of July 5th, 2016 – **Enclosed**
 - b. Claims for month of July– **Enclosed**
 - c. Ordinance 2016-115 Re-Zoning Request Zelda’s Emporium (2ndReading)-**Enclosed**
 - d. Ordinance 2016-114 Temporary Housing Opt-Out (2nd Reading)-**Enclosed**
 - e. Sign Permit #2016-03 Koep Construction; PC Recommendation-**Enclosed**
 - f. RFP #8 MR Paving-**Enclosed**
- V. PUBLIC HEARINGS
 - a. None
- VI. NEW BUSINESS
 - a. Sidewalk Survey—I & S Engineers (I)/(A)
 - b. 307 N. Hennepin Order to Abate Nuisance-(A)
 - c. GFW Schools Baseball Field Agreement-(A)

- d. R2016-17 MMUA Mutual Aid Agreement-Electric (A)
- e. 2016-116 Ordinance Amending Fire Department Operations (1st Reading) (A)
- f. 2016-02 Winthrop Employee Personnel Policy (A)

VII. UNFINISHED BUSINESS

- a. None

VIII. REPORTS OF OFFICERS, BOARDS AND COMMITTEES

- a. City Administrator Report-**Enclosed**
- b. WEDA Report
- c. City Legal Counsel Report
- d. Water/Sewer Department Report
- e. Street Department Report
- f. Electric Department Report-**MMPA Public Summary Enclosed**
- g. Fire Chief's Report
- h. Ambulance Captain's Report
- i. Police Chief's Report
- j. Cable Commission Report—**Enclosed**

IX. MISCELLANEOUS

X. ADJOURNMENT

(A) – Actionable Item

(I) Informational Item

Summary of Agenda Items

08/01/16

CONSENT AGENDA

- a. Regular Meeting of July 5th --Enclosed
- b. Claims for July-Enclosed
- c. Ordinance 2016-115 Re-Zoning Request Zelda's (2ndReading)-Enclosed
The Planning Commission held a public hearing on June 27th and reviewed this re-zone request and recommended approval to the City Council.
- d. Ordinance 2016-114 Temporary Housing Opt-Out (2nd Reading)-Enclosed
- e. Sign permit #2016-03 Koep Construction. The Planning Commission met July 25th to review the permit application. Approval was recommended to the Council. -Enclosed
- f. M & R Paving RFP #8 2015A Construction Project. This payment application is for \$10,745.11. This application will bring the retainage down to 1%. Balance to finish plus retainage is \$10,897.51.-Enclosed

PUBLIC HEARING

None

NEW BUSINESS

- a. **Sidewalk Survey—I & S Engineers (A)/(I)** Bryan Petzel will be her to go through the sidewalk survey. The survey is attached as a separate document to the e-mail.
- b. **307 N. Hennepin Order to Abate Nuisance-- (A)** Jacob Creech and Kim Deckers have been ordered to clean up their property at 307 N. Hennepin. They have a deadline of August 1st, they also have the option to come address the City about the property. As of the time of the agenda, neither Chief Johnson or myself, have heard from them so I do not know if they will be at the meeting. If they don't clean it up to the specifications of the Chief the City will go in and clean it up.
- c. **GFW Schools Baseball Field Agreement (A)** I was approached by Rich Busse to see if the school could use the back end of the baseball field for football practice. The park committee met and agreed that they could use it. The school put an agreement together that they will maintain the grass, water and weed it. They will be using is approximately 2 days per week during football season. The committee also requested that if there were ever a town baseball team in the future and they would need the field, that the school would help pay for replacing the sod if it needed to be replaced. The agreement is enclosed.
- d. **R2016-17 MMUA Mutual Aid Agreement (A)** Bill Black, the Government Relations Director for the Minnesota Municipal Utilities Association, stopped in last week and met with Gordy and I. Gordy was interested in having some sort of mutual aid agreement in place with them, should we ever need it. This agreement and resolution will provide us with that.
- e. **2016-116 Ordinance Amending Fire Department Operations (1st reading)—(A)** When Don and Lonnie were going through the Fire Department portion of the personnel policy they thought it

would be a good idea to clean up some of the language pertaining to the job duties within the Fire Department.

- f. **2016-02 Personnel Policy (A)**—Mayor Pierson wanted us to update our Personnel Policy. Attached to this e-mail is the policy that the Administration Committee came up with. The employees have all looked over the policy as well as having the union review it.

UNFINISHED BUSINESS

- a. None