

**Minutes for a Regular Meeting
Of the Winthrop City Council
Monday, August 1st, 2011**

A regular meeting of the Winthrop City Council was called to order at 7 p.m. on Monday, August 1st, 2011, in the City Council Chambers of City Hall for the purposes of conducting the business of the city.

- I. CALL TO ORDER** The meeting was called to order by Mayor Dave Trebelhorn at 7:00 p.m.

- II. ROLL CALL** Council members Ed Pelletier, Pete Machaiek, Colleen Dietz, and Rob Edwards were present. Guests included Jenny Hazelton, Don Lannoye, Gordy Grack, Joe Ziegler, Nic Schmidt, Shannon Sweeney, Brad Potter, Chris Larson and Mike Mattison.

- III. ESTABLISH AGENDA**
 - a.** Addition of Small Cities Grant Support letter and Street Management Study Report by I & S Engineers & Architects were added under new business. Motion Dietz second Pelletier to establish the agenda with additions. Passed voice vote.

- IV. APPROVAL OF CONSENT AGENDA** Motion Pelletier second Edwards to establish consent agenda. Passed voice vote.

- V. NEW BUSINESS**
 - a. Secondary Feeder Line Project Call for Bids-** Mayor Trebelhorn explained the location of the transformer was possibly set to be relocated from the Tom Witucki property. Motion Machaiek second Edwards to have Paul Kaeding call for bids with no change in transformer location. Passed voice vote.
 - b. 2011 Audit-**tabled to next meeting.
 - c. Set up City of Winthrop Sign Fund-**Attorney Lannoye explained the process of the city accepting monies for a Welcome to Winthrop sign. A resolution will be needed in order to accept money from Farm City Fun Fest donations. Motion Dietz second Edwards to tag money donated at Farm City Fun Fest in the city money market fund in order to cash the checks received.
 - d. Small Cities Grant Letter of Support-**Motion Edwards second Dietz to send letter of support to Southern Minnesota Housing Partnership for the Small Cities Grant.
 - e. I & S Street Management Report-**Chris Larson and Brad Potter presented a report to the council on the results of their examination of the city streets. The report included the status of each street and a time

frame of when they should be replaced along with some options of reducing the number of streets in town. Financing of streets was also discussed.

VI. UNFINISHED BUSINESS

- a. City Sign Land Purchase**-the purchase of land south of the Country Drive In was discussed. No decision was made.

VII. REPORTS OF OFFICERS, BOARDS AND COMMITTEES

a. LEGAL REPORT-Don Lannoye

- Deed for land for the electric project is complete.
- Assessments are to be recorded for city property to the county out on the East Addition.
- Assessment appeal with Bartels is over.
- Eminent Domain process for sewer project is moving forward.
- Construction on the East side sewer project should begin this week.
- Communication coming on contracts coming up for renewal.

b. WATER & SEWER REPORT-Joe Ziegler

- Sewer project will begin this week with the boring being done first.
- Wash out done on downtown tower. Should be back on line soon. It was down about a week. As soon as the tests come back it will be back online.
- Replaced curb stops at bowling alley due to the sidewalk being replaced anyway.
- Generator went down again it was a factory malfunction on the whinning.

c. ELECTRIC REPORT

- Shannon Sweeney reported on financing on the current electrical project. He discussed cash flow as well as bonding for the project. He also discussed the anticipation of a new subsation.
- Mayor Trebelhorn suggested financing instead of cash flowing the project.
- Witucki transformer was discussed and no decision has been made.
- Motor went out on the storm sewer pond fountain. Jenny Hazelton was asked to look for the agreement on the pond fountain to see who is responsible for repairs.

d. AMBULANCE REPORT-Nick Schmidt

- Paving around the Ambulance yard was discussed, where to pave and how much to pave.
- Gordy will measure and check where pavement can go and get some costs.

e. POLICE REPORT

- Update by Don on nuisance issues. Second notice was suggested to be mailed out.
- Mayor Trebelhorn was wondering if Darin has looked at hazardous buildings.
- Activating two new part time officers was discussed.

Motion Machaiek second Dietz, meeting was adjourned at 8:35 p.m.

Mayor

ATTEST:

City Clerk-Administrator