

**Minutes for a Special Meeting
Of the Winthrop Planning Commission
Monday, July 25, 2016**

A Regular meeting of the Winthrop Planning Commission was called to order at 5:00 pm on Monday, July 25, 2016, in the City Council Chambers in City Hall for the purposes of conducting the business of the city.

- I. CALL TO ORDER** The meeting was called to order at 5:02 pm by Chairman Froehlich.

ROLL CALL Commission members Ryan Froehlich, Peter Schuckert, and Rodney Fischer were present. Absent: Bob Rickheim. City Staff present: City Clerk Barb Ahlbrecht and City Attorney Don Lannoye. Audience Members present: None

II. PUBLIC HEARING

- a. **None**

III. APPROVAL OF MINUTES

Motion Schuckert, second Fischer to approve the June 27, 2016, minutes. Passed voice vote.

IV. NEW BUSINESS

- a. **2016-13 Koep Construction Sign Permit.** Attorney Lannoye explained that John Woods, the owner of the building, was notified that the current sign on the property needed to be removed. Since that notification, the current business owner who rents the property from Woods brought in an application to put up a sign in that location. Because the sign is advertising an existing business, Woods will be allowed to keep the sign up. Motion Fischer, second Schuckert to recommend approval for Koep Construction sign. Passed voice vote.

V. UNFINISHED BUSINESS

None

VI. SCHEDULE NEXT PLANNING COMMISSION MEETING

The next regular Planning Commission meeting is scheduled for Monday, August 22nd, 2016, at 5 o'clock pm, in the City Council Chambers.

Motion Schuckert, second Fischer to adjourn. Passed voice vote. Meeting adjourned at 5:05 pm.

Chairman Froehlich

ATTEST:

City Administrator