

**Minutes for a Regular Meeting
Of the Winthrop City Council
Monday, July 5th, 2016**

A regular meeting of the Winthrop City Council was called to order at 7 p.m. on Tuesday, July 5th, 2016, in the City Council Chambers of City Hall for the purposes of conducting the business of the city.

- I. CALL TO ORDER** The meeting was called to order by Mayor Kelly Pierson at 7:00 p.m.

ROLL: Council members: Kelly Pierson, Dale Malheim, Pete Machaiek, Julie Trebelhorn and Lyle Muth were present Bob Rickheim was absent. **City Staff present:** City Administrator Jenny Hazelton, City Attorney Don Lannoye, Street Superintendent Gordy Grack, City Clerk Barb Ahlbrecht, Winthrop EDA Director Mark Erickson **Audience:** Mike Mattison (Winthrop News), Amy Newsome (Sibley County), Darrick Anderson, Sue Anderson, Duane Piere (Zelda's), Logan Lauritsen (Zelda's), Justin Peterson (Zelda's), Barb Johnson (Lyle's Café).

- II. OPEN PUBLIC FORUM**
No one spoke.

- III. APPROVAL OF AGENDA**
a. Addition of curbs under Miscellaneous by Councilor Machaiek.
Motion Trebelhorn, second Malheim to approve amended agenda.
Passed voice vote.

- IV. APPROVAL OF CONSENT AGENDA**
a. Motion Machaiek, second Muth to approve the consent agenda.
Passed voice vote.

- V. PUBLIC HEARINGS**
a. None

- VI. NEW BUSINESS**
a. Digital Town Proposal Amy Newsome (A) – Amy discussed with the council the Digital Town proposal which would give all the towns and businesses in Sibley County an online presence in one central location. They are trying to get all the cities in Sibley County to join before they move forward with the website. There is no cost or time commitment by the City and it is a two-year project. Motion Trebelhorn, second Malheim to join the Digital Cities project. Passed voice vote.

- b. 2016-114 Ordinance Temporary Housing Opt-Out (1st Reading)**
(A) Hazelton explained that this is new legislation passed this session on allowing temporary housing for a family member who may need extra care while recovering from illness or injury. Lannoye added that along with the legislation, if we choose to not opt-out, is a lengthy process to set up permitting and regulation requirements for the temporary housing. He also feels that our current zoning code addresses temporary housing should there ever be a need for it in town. Planning Commission reviewed the information and recommends the opt-out. Motion Trebelhorn, second Muth to have the 1st reading of 2016-114. Passed voice vote.
- c. Leading Sibley Together Leadership Training (A)**-Hazelton explained that she has been working together with others from Sibley County and the U of M Extension to put together a leadership training program for residents and employees in Sibley County. It is a 9 session program over 9 months to help build more leaders in our area. She would like to send Melissa Lorenz from the City office, and Julie Trebelhorn from the Council has expresses an interest in going also. The cost is \$375 per person. Motion Machaiek, second Malheim to send Lorenz and Trebelhorn to the training. Passed voice vote.
- d. Employee Reviews (I)**-Mayor Pierson would like to move forward with the employee reviews. The Administration Committee met and discussed how to proceed and Mayor Pierson would like Council input if the committees should review the employees or if they want the Administration Committee to do it. The Council decided to have the committees review their own employees. Hazelton would review Lorenz and Ahlbrecht. Oscar Olson would review Marv Messner. Everyone else will be reviewed by their respective committee. He hopes to have them done by the end of July. Motion Machaiek, second Trebelhorn to have committees review employees. Passed voice vote.

VII. UNFINISHED BUSINESS

- a. None**

VIII. REPORTS OF OFFICERS, BOARDS AND COMMITTEES

- a. ADMINISTRATORS REPORT**— Hazelton reported that she is working on survey to get some public input on what people would like to see in the park. It will be on our website, in the utility bills and in the newspaper. There have been two mini biffs delivered to the park by the softball fields for people to use. There are a number of events in that area of the park and they seem to be used quite a bit. The Planning Commission still has a vacancy. The sidewalk survey will be done by the August 1st meeting. Gordy will be

sealcoating downtown Tuesday, July 12th. The next music in the park is July 14th. Fun Fest is this weekend. No new information on the Ag Containment exemption, and the 2017 budget process has begun.

- b. **WEDA REPORT**-Erickson presented to the council that the EDA met last Friday and invited Jason Kuester with Ground Zero to come and discuss a possible purchase arrangement of the DQ house. No decision has been made. The EDA is getting closer to acquiring the Bauer Dental building but nothing has been finalized yet. And the U of M has hired Lisa Burnett for their Innovation Center director. She will be at the next city council meeting to introduce herself and discuss the project.
- c. **CITY LEGAL REPORT** – Lannoye discussed that the property at 307 N. Hennepin was going to be sent a letter to abate the nuisance at that property. They will be given until the August 1st, 2017, council meeting to clean the property to Chief Johnson’s approval and/or come to the council meeting for a hearing. If the property is not cleaned up by August 1st, the city will hire someone to clean the property and assess the property for the costs.
- d. **WATER/SEWER DEPARTMENT REPORT** None
- e. **STREET DEPARTMENT** Grack reported that they will be seal coating downtown the morning of July 12th. He also stated that he was able to purchase 20 LED street lights at a reduced price and he is planning on having some street light poles repainted this summer. Also, they are coming to paint the curbs tomorrow morning.
- f. **ELECTRIC DEPARTMENT REPORT**-MMPA Summary included in the packet. Grack reported that the regulator for the substation is back and should be installed sometime this week or next week.
- g. **FIRE DEPARTMENT REPORT** None
- h. **AMBULANCE REPORT** None
- i. **POLICE CHIEF’S REPORT** None
- j. **CABLE COMMISSION REPORT** No June meeting.

IX. MISCELLANEOUS

X. ADJOURNMENT

Motion Machaiek, second Trebelhorn to adjourn. Passed voice vote. Meeting was adjourned at 7:37 pm.

Mayor

ATTEST:

Administrator