Mayor

Kelly Pierson

City Council President
Peter Machaiek
Electric, Water & Sewer, F&A

City Administrator
Jenny Hazelton

City Attorney
Donald Lannoye

AGENDA

REGULAR MEETING
OF THE
WINTHROP CITY COUNCIL

TUESDAY, JULY 5TH, 2016

Councilmembers

Lyle Muth
Administration, Park, Street

Robert Rickheim
Street, F & A, Police

Dale Malheim
W&S, Admin, Police

Julie Trebelhorn
Electric, Park, Admin

A Regular Meeting of the City Council of the City of Winthrop will be called to order at 7 p.m. on Tuesday, July 5th, 2016, in the city council chambers of the City Hall for the purpose of conducting city business.

PLEDGE OF ALLEGIANCE

I. CALL TO ORDER

II. OPEN PUBLIC FORUM (Speakers will be limited to two minutes)

III. APPROVAL OF AGENDA
   a. Establish Current Agenda

IV. CONSENT AGENDA
   a. Minutes
      i. Regular Meeting of June 6th, 2016 – **Enclosed**
   b. Claims for month of June– **Enclosed**
   c. Ordinance 2016-115 Re-Zoning Request Zelda's Emporium (1st Reading)-**Enclosed**
   d. R2016-12 Resolution Appointing 2016 Primary Election Judges-**Enclosed**
   e. R2016-13 Variance Request Lyle's Café-**Enclosed**
   f. R2016-14 Variance Request Mike & Sue Anderson-**Enclosed**
   g. R2016-15 Conditional Use Request Mike & Sue Anderson-**Enclosed**
   h. Notice to John Woods to remove Sister's sign-**Enclosed**

V. PUBLIC HEARINGS
   a. None

VI. NEW BUSINESS

a. Digital Town Proposal-Amy Newsome (A)
b. 2016-114 Ordinance Temporary Housing Opt Out (1st Reading) (A)
c. Leading Sibley Together Leadership Training (A)
d. Employee Reviews (I)

VII. UNFINISHED BUSINESS

a. None

VIII. REPORTS OF OFFICERS, BOARDS AND COMMITTEES

a. City Administrator Report-**Enclosed**
b. WEDA Report
c. City Legal Counsel Report
d. Water/Sewer Department Report
e. Street Department Report
f. Electric Department Report-**MMPA Public Summary Enclosed**
g. Fire Chief's Report
h. Ambulance Captain's Report
i. Police Chief's Report
j. Cable Commission Report-**No June meeting**

IX. MISCELLANEOUS

X. ADJOURNMENT

(A) – Actionable Item (I) Informational Item

Summary of Agenda Items

07/05/16

CONSENT AGENDA

a. Regular Meeting of June 6th --**Enclosed**
b. Claims for June-**Enclosed**
c. Ordinance 2016-14 Re-Zoning Request Zelda's (1st Reading)-**Enclosed**
The Planning Commission held a public hearing on June 27th and reviewed this re-zone request and recommended approval to the City Council.
d. R2016-12 Resolution Appointing 2016 Primary Election Judges-**Enclosed**
e. R2016-13 Variance Request Lyle's Café-**Enclosed**
The Planning Commission held a public hearing on June 27th and reviewed this variance request and recommended approval to the City Council.
f. R2016-14 Variance Request Mike & Sue Anderson-**Enclosed**
The Planning Commission held a public hearing on June 27th and reviewed this variance request and recommended approval to the City Council.
g. R2016-15 Conditional Use permit request Mike & Sue Anderson-**Enclosed**
The Planning Commission held a public hearing on June 27th and reviewed the conditional use request and recommend approval to the City Council.
h. Notice to John Woods to remove Sister's sign.-**Enclosed**

PUBLIC HEARING

None

NEW BUSINESS

a. **Digital Town Proposal – Amy Newsome (A)** Amy Newsome will be here to discuss Digital Town. This is a county wide program where all cities will have an online presence on one local web site. It is a two year trial and won't cost the city any money.
b. **2016-114 Ordinance Temporary Housing Opt-Out (A)** The State Legislature has passed legislation allowing temporary housing on property (Granny Pods) to care for relatives while they recover from illness or injury. The Planning Commission reviewed the legislation and they feel that if the instance should ever occur in town that someone would need something like this, we have language on the books to address it. We have until September 1st, to opt-out and they recommended that we do so. This ordinance will allow us to do that.
c. **Leading Sibley Together (A)** I have been meeting with representatives from the neighboring towns, Sibley County and the U of M on new leadership training program since January of this year. We have put together a program for businesses and their employees to attend training to help train more leaders in the county. I had budgeted money for Melissa to attend the MCFOA Conference and she could not attend this year so we have money in the budget. I would really like to send her it is an 8 session course. Once a month in different towns. (See enclosed brochure). Julie Trebelhorn is also interested but I don't think she has made a decision yet. The

course is $375 per person and they are only allowing 24 people total in the course. Winthrop's session is in March. I am working with Jennifer Wendinger with UFC on the presentation and tours.

d. **Employee Reviews (I)** The Administration Committee met last Wednesday and discussed employee reviews. Mayor Pierson will discuss how he would like to set these up.

UNFINISHED BUSINESS

a. **None**