

**Minutes for a Regular Meeting  
of the Winthrop City Council  
Tuesday, July 5th, 2011**

A regular meeting of the Winthrop City Council was called to order at 7 p.m. on Tuesday, July 5th, 2011, in the City Council Chambers of City Hall for the purposes of conducting the business of the city.

- I. **CALL TO ORDER** The meeting was called to order by Mayor Dave Trebelhorn at 7:00 p.m.
- II. **ROLL CALL** Council members Ed Pelletier, Pete Machaiek and Lyle Muth were present. Guests included Mark Erickson, Don Lannoye, Karen Johnson, Par Bartels, Joe Ziegler and Mike Mattison.
- III. **ESTABLISH AGENDA** – Motion Pelletier second Machaiek to establish the agenda as presented. Passed on a voice vote.
- IV. **APPROVAL OF CONSENT AGENDA**
  - a. Motion Muth second Machaiek to approve the consent agenda. Passed on a voice vote.
- V. **NEW BUSIENSS**
  - a. **Library Service Agreement** - Motion Pelletier, second Machaiek to approve the Library Service Amendment Agreement as presented by the county. Passed on a voice vote.
  - b. **City of Henderson RFP for Chief Administrative Duties** – Erickson explained that the city of Henderson sent an RFP to Winthrop asking if we would be interested in having our chief of police provide administrative services to their department. The council felt that the distance between Henderson and Winthrop and the fact that Chief Johnson just started his term as chief in Winthrop made it prohibitive for Winthrop to answer the RFP. Erickson said he would relay those sentiments to the Henderson City Administrator.
  - c. **Land from Lamar Signs for City Sign** – Erickson asked if the council would be interested in owning the land on the NE corner of the Highways 15 &19 Intersection for a new City Sign. Lamar Signs owns the property and has indicated they would be willing to sell the land to the city. The council said they were interested instructed Erickson to explore the options for purchasing the property.
  - d. **Frisbee Golf Course** – Erickson gave an update on the project saying they would like to install cement run ways pads for the tee boxes perhaps next year.
  - e. **Zoning Ordinance Amendment Second Reading** – Motion Machaiek, second Pelletier to have the second reading of the Zoning Ordinance amendment as recommended by the Planning Commission. Passed on a unanimous voice vote.
  - f. **Jake Wegner Assessment** – Lannoye presented resolution 20110705-01-1 approving assessment between Jake Wegner and the City for sanitary sewer repairs. Motion Muth, second Machaiek to approve the resolution. Passed on a unanimous voice vote.
- VI. **REPORTS OF OFFICERS, BOARDS AND COMMISSIONS**

**a. CITY ADMINISTRATOR UPDATE**

Erickson informed the council of the Highway 15 Coalition membership meeting in Hutchinson on Wednesday, July 27<sup>th</sup>. Ed Pelletier said he was interested in attending. Erickson said he would not be at the August 1<sup>st</sup> council meeting. City Clerk Jenny Hazelton said she would be able to handle the meeting and the council agreed to keep the meeting on August 1<sup>st</sup>.

**b. WATER/SEWER DEPARTMENT**

Joe updated the council on levels of the ponds, indicated the MPCA had renewed the city's permit and informed the council the city's wellhead protection plan was entering Phase II and would be completed by February of 2012.

**b. POLICE DEPARTMENT UPDATE**

Chief Johnson gave the council copies of the update Winthrop Police Department policies. She reviewed her first week and outlined plans for policing FCFF.

**VII. MISCELLANEOUS**

- a. **Fiber Update** – Erickson gave an update on the fiber project
- b. **Rail Update** – Erickson gave the council an update on the rail project.
- c. **Small Cities Grant** – Erickson informed the council the cities of Winthrop, Gibbon and New Auburn were approved for a \$480,000 Small Cities Grant to rehab homes and businesses.

Meeting was adjourned at 7:50 p.m.

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Mayor

ATTEST:

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City Clerk-Administrator