

**Minutes for a Regular Meeting
Of the Winthrop City Council
Monday, July 1st, 2013**

A regular meeting of the Winthrop City Council was called to order at 7 p.m. on Monday, July 1st, 2013 in the City Council Chambers of City Hall for the purposes of conducting the business of the city.

- I. CALL TO ORDER** The meeting was called to order by Mayor Dave Trebelhorn at 7:00 p.m.

- II. ROLL** Council members Jessica Wiborg, Rob Edwards, Colleen Dietz and Pete Machaiek were present. Mark Erickson, Don Lannoye, Mike Mattison, Dale Malheim, Mark Santelman and Gordy Grack were also present.

- III. APPROVAL OF AGENDA**
 - a.** Motion Edwards, and a second by Dietz to add city tree service bids and approve the current agenda. Passed on a voice vote.

- IV. APPROVAL OF CONSENT AGENDA**
 - a.** Motion Dietz, and a second by Edwards to approve the consent agenda as presented. Passed on a voice vote.

- V. PUBLIC HEARINGS**

- VI. NEW BUSINESS**
 - a. Paving Management** – Chris Larson from I&S Group provided the council with an update on the paving management study I&S did in 2012. He suggested a plan that had the city updating 2% of the city streets each year. If the council is interested in a street project in 2014 they would begin preparations this fall. The council decided to hold a work session in August with the date picked at the August Council meeting. Larson also gave the council an update on the clinic and assisted living site work. Erickson brought up the recent storm sewer flooding in North Winthrop from the rains. The council discussed having the storm sewers jetted in that part of town to make sure they were cleaned out. Grack said he didn't think there was anything wrong with the storm sewers. The council agreed to have the storm sewers televised first to see if there were problems.
 - b. Entry Way Design** – Erickson gave the council an update on the design for the new city hall entry way. Wiborg asked if two large wooden doors had been considered. Erickson said such a design had not be considered. Edwards asked about the possibility of an interior wind break that would show off the original building design. It was decided to get the committee together to discuss.

- c. **Request to close Sidewalk** – Erickson said MidCountry Bank was asking to close the sidewalk in front of the bank on Friday, July 12th from 2 to 4 p.m. for free root beer floats to help celebrate Farm City Fun Fest. Motion Edwards, second Machaiek to close the sidewalk from 2 to 4 p.m. on Friday, July 12th.
- d. **City Tree Service** – Motion Machaiek, second Dietz to advertise for bids for city tree work for 2014. Bids will be awarded at the August council meeting. Passed on a voice vote.

VII. REPORTS OF OFFICERS, BOARDS AND COMMITTEES

a. CITY ADMINISTRATOR REPORT

Erickson updated the council on the possibility of the city purchasing the Faye Swenson on the NW corner of the Hennepin and 8th Avenue intersection. The county recently tax forfeited the house and the city will have an opportunity to purchase it. He said the budget process was under way and the council will have a draft of the budget two weeks before the September 3rd meeting. Rules for the city brush pile have been inserted in the city utility bills, Winthrop's GFW school board reps are interested in meeting with the council and the city fire and ambulance have received new 800 mhz radios from a federal grant secured by the county.

b. STREET AND ELECTRIC REPORT

Grack said there was nothing to report about the street department. Mayor Trebelhorn asked him about process on the frost boils on 2nd Street and Gordy said he was waiting for boring results taken in June. When asked if there was an electric report Grack said there was nothing to report. The mayor asked him about the new primary line under Highway 19 and Gordy said he was waiting for a permit from MnDOT.

c. LEGAL REPORT

Lannoye said he and Erickson and Utility Clerk Barb Albrecht were going through the electric ordinance to clear up inconsistencies and would bring the update draft to the council at a later meeting. Judge McCarthy has issued a ruling saying that police must obtain a search warrant before making someone submit to a breath test for a possible DUI violation. This will mean more work for the police departments and prosecutors.

d. MISCELLANEOUS

The annual MMPA meeting invitations should have been received by council members. Machaiek said the new bio energy plant is under construction in LeSueur. Erickson show the council the Liquid Assets video that talked about the need to replace aging infrastructure in cities and the lack of funds to pay for the upgrades.

The meeting was adjourned at 8:20 p.m.

Mayor

ATTEST:

City Clerk-Administrator