

**Minutes for a Regular Meeting
Of the Winthrop City Council
Monday, June 6th, 2016**

A regular meeting of the Winthrop City Council was called to order at 7 p.m. on Monday, June 6th, 2016, in the City Council Chambers of City Hall for the purposes of conducting the business of the city.

- I. CALL TO ORDER** The meeting was called to order by Mayor Kelly Pierson at 7:00 p.m.

ROLL: Council members: Kelly Pierson, Bob Rickheim, Pete Machaiek, Julie Trebelhorn and Lyle Muth were present. Dale Malheim was absent. **City Staff present:** City Administrator Jenny Hazelton, City Attorney Don Lannoye, Street Superintendent Gordy Grack, City Clerk Barb Ahlbrecht, Park Supervisor Oscar Olson **Audience:** Mike Mattison (Winthrop News), Bryan Petzel (I & S Engineers), Ken Vonderharr, CPA, Brian Bakken.

- II. OPEN PUBLIC FORUM**
Brian Bakken spoke on a noise issue.

- III. APPROVAL OF AGENDA**
a. Addition of item g. under new business, removal of item e. under new business. Motion Trebelhorn, second Rickheim to approve agenda as amended. Passed voice vote.

- IV. APPROVAL OF CONSENT AGENDA**
a. Motion Rickheim, second Muth to approve the consent agenda. Passed voice vote.

- V. PUBLIC HEARINGS**
a. None

- VI. NEW BUSINESS**
a. **2015 Audit Report (A)** – Ken updated the council on the status of the funds as well as the debt service. All funds look good, garbage and sewer will need to be looked at in the near future. Motion Trebelhorn, second Muth to approve the 2015 audit report. Passed voice vote.
b. **I & S Sidewalk Survey Bid (A)**- At the last Administration Committee meeting it was discussed to get costs on a sidewalk survey to see what our sidewalks in town look like and maybe begin a program to fix up some of them. I & S provided an estimate of \$4,850 to assess our current sidewalk situation. Incorporating sidewalk replacement into a walking path project

was also discussed. There may be grant money to help offset some of the costs if it is combined with a path system. Motion Trebelhorn, second Muth to accept the quote for the sidewalk assessment. Passed voice vote.

- c. **M & R Paving RFP #7 (A)**- Bryan presented RFP #7 from I & S for the 2015A project for \$77,500.80. He said that the final lift is done and some apron repairs have been made. He also said that the grass has been filled and reseeded in some of the bad areas. Motion Machaiek, second Rickheim to approve RFP #7. Passed voice vote. Bryan also presented two quotes for soil boring at the 2017 project site. Motion Machaiek, second Trebelhorn to approve the quote from AET, Inc. for \$3,700.00.
- d. **Vehicle Bids (A)**- Mayor Pierson opened the vehicle bids. Bids were as follows: Lidia Castillo \$777.77 for the 06 Ford; Oscar Olson \$350.00 for the 06 Ford; Oscar Olson \$75 for the 92 Pickup. Motion Muth, second Machaiek to award Lidia Castillo the 06 Ford for \$777.77 and Oscar Olson the 92 Pickup for \$75. Passed voice vote.
- e. **Appoint Planning Commission Member (A)**- Removed.
- f. **Hire Part Time Summer Help (A)** The committee interviewed candidates and recommend Lucas Woods for the part time summer help position. Motion Trebelhorn, second Rickheim to hire Lucas Woods. Passed voice vote.
- g. **Farm City Fun Fest (A)** Councilor Muth would like to recommend to the council that no employee vacations should be allowed during the week before Farm City Fun Fest. After some discussion it was decided to have a committee meeting to discuss this issue.

VII. UNFINISHED BUSINESS

- a. **None**

VIII. REPORTS OF OFFICERS, BOARDS AND COMMITTEES

- a. **ADMINISTRATORS REPORT**— Hazelton reported that no resolution has been made on the ag containment issue. A full repeal is in the omnibus tax bill but the Governor has not signed it yet. The final lift has been done on 8th street along with some apron repairs and reseeded. Chief Johnson has begun citing nuisances, there will be no bus tour, if you have an issue please let Hazelton or Johnson know. Four public hearings are on the agenda for the next Planning Commission meeting June 27th. Council is encouraged to come if they would like more information. Winthrop has been awarded the LMC City of Excellence award in conjunction with other cities in the RS Fiber project. The award ceremony will be held at the LMC Conference June 16th at the

River Center in St. Paul. Hazelton will be attending along with Mayor Pierson.

- b. **WEDA REPORT**-None
- c. **CITY LEGAL REPORT** – Lannoye discussed a letter received from the Governmental Services Administration regarding the Army Reserve Building. If the City is interested in starting negotiations for the building a letter should be sent. Council agreed via consensus that we should state our interest in the building. Hazelton and Lannoye will put together a letter.
- d. **WATER/SEWER DEPARTMENT REPORT** None
- e. **STREET DEPARTMENT** None
- f. **ELECTRIC DEPARTMENT REPORT**-MMPA Summary included in the packet. Grack reported that there is still a transformer at the substation that needs work. Hope to get it done this week, could cost up to \$5,000.00.
- g. **FIRE DEPARTMENT REPORT** None
- h. **AMBULANCE REPORT** None
- i. **POLICE CHIEF'S REPORT** None
- j. **CABLE COMMISSION REPORT** None

IX. MISCELLANEOUS

- a. **Sibley County Municipalities Meeting (A)**- 7 are attending.

X. ADJOURNMENT

Motion Rickheim, second Muth to adjourn. Passed voice vote. Meeting was adjourned at 8:15 pm.

Mayor

ATTEST:

Administrator