

Mayor

Kelly Pierson

City Council President

Peter Machaiek

Electric, Water & Sewer, F&A

City Administrator

Jenny Hazelton

City Attorney

Donald Lannoye

AGENDA

REGULAR MEETING
OF THE
WINTHROP CITY COUNCIL

MONDAY, JUNE 6TH, 2016

Councilmembers

Lyle Muth

Administration, Park, Street

Robert Rickheim

Street, F & A, Police

Dale Malheim

W&S, Admin, Police

Julie Trebelhorn

Electric, Park, Admin

A Regular Meeting of the City Council of the City of Winthrop will be called to order at 7 p.m. on Monday, June 6th, 2016, in the city council chambers of the City Hall for the purpose of conducting city business.

PLEDGE OF ALLEGIANCE

- I. CALL TO ORDER
- II. OPEN PUBLIC FORUM (Speakers will be limited to two minutes)
- III. APPROVAL OF AGENDA
 - a. Establish Current Agenda
- IV. CONSENT AGENDA
 - a. Minutes
 - i. Regular Meeting of May 2nd, 2016 – **Enclosed**
 - b. Claims for month of May– **Enclosed**
 - c. 2nd Reading 2016-113 Ordinance Re-Zoning Winthrop Opportunities-**Enclosed**
 - d. Variance 2016-01 GFW Schools Solar Project-**Enclosed**
- V. PUBLIC HEARINGS
 - a. None
- VI. NEW BUSINESS
 - a. 2015 Audit Report (A)
 - b. I & S Sidewalk Survey Bid (I)
 - c. M & R Paving RFP #7 (A)
 - d. Vehicle Bids (A)
 - e. Appoint Planning Commission Member (A)

f. Hire Part Time Summer Help (A)

VII. UNFINISHED BUSINESS

a. None

VIII. REPORTS OF OFFICERS, BOARDS AND COMMITTEES

a. City Administrator Report-**Enclosed**

b. WEDA Report

c. City Legal Counsel Report

d. Water/Sewer Department Report

e. Street Department Report

f. Electric Department Report-**MMPA Public Summary Enclosed**

g. Fire Chief's Report

h. Ambulance Captain's Report

i. Police Chief's Report

j. Cable Commission Report

IX. MISCELLANEOUS

a. Sibley County Municipalities Meeting Attendance (A)

X. ADJOURNMENT

(A) – Actionable Item

(I) Informational Item

Summary of Agenda Items

06/06/16

CONSENT AGENDA

- a. Regular Meeting of May 2nd --Enclosed
- b. Claims for May-Uploaded separately to the Google Drive
- c. 2nd Reading of 2016-113 Ordinance Re-Zoning Winthrop Opportunities-Enclosed
- d. Variance 2016-01 GFW Schools Solar Project-Enclosed. I will some color handouts at the meeting. Planning Commission held a public hearing on May 18th, 2016, and recommended approval.

PUBLIC HEARING

None

NEW BUSINESS

- a. **2016 Audit Report (A)** Ken Vonderharr, CPA will be here to report on the audit. The garbage fund is looking up!
- b. **I & S Sidewalk Survey Bid (I)** The Administration Committee met and discussed the status of the sidewalks in town. They advised me to get a bid on what it would cost to get a survey done on the sidewalks in town so we would have a better idea on how to go about improving the sidewalks in Winthrop. Bryan Petzel with I & S will be here to answer any questions.
- c. **M & R Paving RFP #7 (A)** Bryan will be here to explain the final lift on the pavement and update the council on the grass situation.
- d. **Vehicle Bids (A)** We advertised for bids for the two forfeited vehicles. The Mayor will open bids at the meeting and council can award them.
- e. **Appoint Planning Commission Member (A)** – Troy Martin is the only applicant we received. We can appoint him or wait to interview and appoint later.
- f. **Hire Part Time Summer Help (A)**- I have reached out twice to the first choice applicant. If he doesn't respond to me by 3 o'clock Monday, we will go with the second choice for appointment.

UNFINISHED BUSINESS

- a. None