

**Minutes for a Regular Meeting
Of the Winthrop City Council
Monday, May 2nd, 2016**

A regular meeting of the Winthrop City Council was called to order at 7 p.m. on Monday, May 2nd, 2016, in the City Council Chambers of City Hall for the purposes of conducting the business of the city.

- I. CALL TO ORDER** The meeting was called to order by Mayor Kelly Pierson at 7:00 p.m.

ROLL: Council members: Kelly Pierson, Dale Malheim, Bob Rickheim and Pete Machaiek, and Lyle Muth were present. Julie Trebelhorn was absent. **City Staff present:** City Administrator Jenny Hazelton, City Attorney Don Lannoye, Street Superintendent Gordy Grack, Water and Sewer Superintendent Joe Ziegler, EDA Director Mark Erickson and Police Chief Karen Johnson were present. **Audience:** Mike Mattison (Winthrop News), Bryan Petzel (I & S Engineers), Weston, Wyatt and Linda Anderson (AAA Tackle), Tom & Sandy Langhoff (JB Lures), David and Susan Bengston, Greg Mortensen, Ellen and Travis Anderson, and Dave Trebelhorn (Winthrop Opportunities).

- II. OPEN PUBLIC FORUM**
No one spoke.

III. APPROVAL OF AGENDA

- a. Motion Rickheim, second Machaiek to approve the agenda. Passed voice vote.

IV. APPROVAL OF CONSENT AGENDA

- a. Motion Machaiek, second Muth to approve consent agenda. Passed voice vote.

V. PUBLIC HEARINGS

- a. **Public Hearing on Improvements 2017A Construction Project-** Mayor Pierson opened the public hearing at 7:02pm. Bryan Petzel with I & S Engineers gave a presentation on the construction project. The Mayor then opened the floor for questions. There was discussion of access to the homes and the water and sewer in the park as well as the timeline of the project. Once all questions and comments were done he closed the meeting at 7:43pm.

VI. NEW BUSINESS

- a. **R2106-11 2017A Resolution Ordering Improvements (A)** –The Mayor then asked for a motion to approve R2016-11, noting that

the council is not interested in pursuing the water and sewer extension in the park at this time. Passed voice vote.

- b. 2016-113 Ordinance Amending Zoning Code-JB Lures (1st Reading) (A)-** Hazelton presented a resolution re-zoning a piece of property owned by Winthrop Opportunities. The public hearing was held on April 18th at the Planning Commission meeting. The Commission recommends approval. Motion Malheim, second Muth to approve the 1st reading of 2016-113. Passed voice vote.
- c. More In Store Sign Permit (A)** Hazelton reported that the Planning Commission reviewed a sign permit application from Glen and Sandy Schlueter for More In Store. The Commission recommended approval. Motion Machaiek, second Rickheim to approve the sign permit. Passed voice vote.
- d. Gaylord Sanitation Contract Addendum (A)** Lannoye put together this addendum for the Gaylord Sanitation contract to increase their payment by \$.65 per customer per month to compensated for the increase in recycling fees. Motion Malheim, second Muth to adopt the addendum. Passed voice vote.
- e. R2016-10 Increase in Rubbish Rates** This resolution will allow an increase in rubbish rates to the customer to compensated for the increase in disposal. Motion Machaiek, second Rickheim to pass resolution R2016-10. Passed voice vote.
- f. School Resource Officer Addendum (A)** Hazelton reported that the three city Administrators and Police Chiefs met to clarify some duties and responsibilities by the towns and chiefs pertaining to the School Resource Officer. Motion Malheim, second Machaiek to approve the addendum. Passed voice vote.
- g. Building Inspector Contract (A)** This is a three year contract to continue with services from 101 Development Resources, Darin Haslip. Motion Rickheim, second Muth to approve the contract. Passed voice vote.
- h. Sibley County Assessors Agreement (A)** This agreement is an annual contract for assessment services by Sibley County. Motion Malheim, second Rickheim to approve the agreement. Passed voice vote.
- i. Forfeit Vehicles-Advertise for Bids (A)** Two vehicles forfeited to the Police Department are not available to sell. Lannoye explained to the council the DWI Forfeiture Fund and the Drug Forfeiture Fund. Motion Malheim, second Muth to advertise for bids for the two vehicles. Passed voice vote.
- j. 3.2 Beer License for Softball and Fun Fest (A)** Annual 3.2 beer licenses for the summer events in the park. Motion Muth, second Rickheim to approve the licenses. Passed voice vote.

VII. UNFINISHED BUSINESS

- a. **2016-111 Ordinance Creating Solar Energy Regulation (2nd Reading) (A)** Motion Malheim second Rickheim to approve 2016-111. Passed voice vote.
- b. **2016-112 Ordinance Amending the Zoning Code Regarding Nuisances (2nd Reading) (A)** Motion Machaiek, second Muth to approve 2016-112. Passed voice vote.

VIII. REPORTS OF OFFICERS, BOARDS AND COMMITTEES

- a. **ADMINISTRATORS REPORT**— Hazelton’s report stated that she attended the MMUA Legislative rally April 19th in St. Paul and met with Senator Newman to discuss the ag containment issue and a few other issues. She and Ziegler met with Tim Becker with Sibley County to discuss infrastructure under the CSAH highways in town and work on planning future repairs to both. The Sibley County Leadership board “Leading Sibley Together” is putting together their 2016-2017 Leadership conference. More information will be coming this summer. Hazelton also attended the LMC regional safety training meeting on April 6th. The Tour Buddy App will hopefully be updated soon. A quote is being put together for the electronic filing of past documents. And, the final additions to the Personnel Policy should be done by next meeting
- b. **WEDA REPORT** Erickson’s report stated that they have quotes for demolition of the DQ house. The EDA met with a hotel/motel developer and toured some sites in town. The funding is coming together for the Innovation Center and the U of M is going to be interviewing candidates next week. There is another possible business lead that they are also exploring.
- c. **CITY LEGAL REPORT** Lannoye met with Fire Chief Lonnie Bacon to update the by-laws and personnel policies of the Fire Department.
- d. **WATER/SEWER DEPARTMENT REPORT** None
- e. **STREET DEPARTMENT** None
- f. **ELECTRIC DEPARTMENT REPORT-MMPA** Summary included in the packet. Machaiek updated the council on the distributive generation plant in Shakopee and the Green Power program.
- g. **FIRE DEPARTMENT REPORT** None
- h. **AMBULANCE REPORT** None
- i. **POLICE CHIEF’S REPORT** None
- j. **CABLE COMMISSION REPORT** Cable Commission agreed to allocate \$45,000 of franchise fees to the Innovation Center.

IX. MISCELLANEOUS

X. ADJOURNMENT

Motion Rickheim, second Trebelhorn to adjourn. Passed voice vote.
Meeting was adjourned at 8:21 pm.

Mayor

ATTEST:

Administrator