

Mayor

Kelly Pierson

City Council President

Peter Machaiek

Electric, Water & Sewer, F&A

City Administrator

Jenny Hazelton

City Attorney

Donald Lannoye

AGENDA

REGULAR MEETING
OF THE
WINTHROP CITY COUNCIL

MONDAY, MAY 2ND, 2016

Councilmembers

Lyle Muth

Administration, Park, Street

Robert Rickheim

Street, F & A, Police

Dale Malheim

W&S, Admin, Police

Julie Trebelhorn

Electric, Park, Admin

A Regular Meeting of the City Council of the City of Winthrop will be called to order at 7 p.m. on Monday, May 2nd, 2016, in the city council chambers of the City Hall for the purpose of conducting city business.

PLEDGE OF ALLEGIANCE

- I. CALL TO ORDER
- II. OPEN PUBLIC FORUM (Speakers will be limited to two minutes)
- III. APPROVAL OF AGENDA
 - a. Establish Current Agenda
- IV. CONSENT AGENDA
 - a. Minutes
 - i. Regular Meeting of April 4th – **Enclosed**
 - b. Claims for month of April– **Enclosed**
- V. PUBLIC HEARINGS
 - a. 2017A Public Hearing on Improvements
- VI. NEW BUSINESS
 - a. R2016-11 2017A Resolution Ordering Improvements 2017A (A)
 - b. 2016-113 Ordinance Amending Zoning Code-JB Lures (1st Reading) (A)
 - c. More In Store Sign Permit (A)
 - d. Gaylord Sanitation Contract Addendum (A)
 - e. R2016-10 Increase in Rubbish Rates (A)
 - f. School Resource Officer Contract Addendum (A)
 - g. Building Inspector Contract (A)

- h. Sibley County Assessors Agreement for Services (A)
- i. Forfeit Vehicles-Advertise for bids (A)
- j. 3.2 Beer Licenses for Softball and Farm City Fun Fest (A)

VII. UNFINISHED BUSINESS

- a. 2016-111 Ordinance Creating Solar Energy Regulations (2nd Reading) (A)
- b. 2016-112 Ordinance Amending City Code Regarding Nuisances (2nd Reading) (A)

VIII. REPORTS OF OFFICERS, BOARDS AND COMMITTEES

- a. City Administrator Report-**Enclosed**
- b. WEDA Report
- c. City Legal Counsel Report
- d. Water/Sewer Department Report
- e. Street Department Report
- f. Electric Department Report-**MMPA Public Summary Enclosed**
- g. Fire Chief's Report
- h. Ambulance Captain's Report
- i. Police Chief's Report--
- j. Cable Commission Report -**Enclosed**

IX. MISCELLANEOUS

X. ADJOURNMENT

(A) – Actionable Item

(I) Informational Item

Summary of Agenda Items

05/02/16

CONSENT AGENDA

- a. Regular Meeting April 4th, 2016 --Enclosed
- b. Claims for Aprilh-Enclosed

PUBLIC HEARING

Bryan Petzel with I & S Engineers will be here with a short presentation explaining the project.

NEW BUSINESS

- a. **R2016-11 Resolution Ordering Improvements 2017A Project (A)** If the council chooses to move forward with this project, we will have to pass this resolution.
- b. **2016-113 (A) Ordinance Amending Zoning Code-JB Lures** Planning Commission held a public hearing on April 18th on the rezoning of Lots 5 & 6; Block 3; Highland's 2nd Addition. There were no negative comments presented in person or otherwise. The rezoning will allow an expansion of JB Lures business. Planning Commission recommends approval of the rezone.
- c. **More In Store Sign Permit (A)** Planning Commission approved a sign permit for More In Store owned by Sandy Schlueter on Highway 19 East. Although there is a 20 ft setback for signs, due to the odd shape of the property it would be impossible to comply with the requirements. Planning Commission agreed to recommend approval of the permit under the special circumstances.
- d. **Gaylord Sanitation Contract Addendum (A)** This addendum will allow Gaylord Sanitation to increase their charges \$.65/customer per month due to increases in recycling fees.
- e. **R2016-10 Resolution Approving Increase in Rubbish Rates (A)** – This resolution will allow the City to pass the recycling increase on to customers.
- f. **School Resource Officer Contract Addendum (A)**- Chiefs and Administrators from Gibbon, Fairfax, and Winthrop met to clarify some issues on the School Resource Officer contract. This addendum addresses those items.
- g. **Building Inspector Contract (A)**-We have been operating without an official contract with Darin as building inspector. This contract will correct that. It is the same as the previous contract and will last for three years.
- h. **Sibley County Assessors Agreement for Services (A)**-Laura Hacker, the new Sibley County Assessor, stopped in last week with the contract for services for 2016 assessment services. This is an annual agreement that we need to approve for the County to assessments for Winthrop. The cost this year will be \$8,200.00 and is on a per parcel basis. We have \$8,500.00 in the budget for this.
- i. **Forfeit Vehicles (A)**-We have two vehicles that have been forfeited to the city through the Police Department. We now have titles for these vehicles and can get rid of them. First is a 2006 Ford 4 door, the former owner is interested in buying this vehicle back and will possibly be at the meeting to inquire about purchasing the vehicle from the city. The second vehicle is a 1992 Chevy Pickup, we could advertise for bids and see if anyone is interested.

- j. **3.2 Licenses for Softball and Farm City Fun Fest (A)**-These need to be approved every year for the softball shack and Fun Fest celebration.

UNFINISHED BUSINESS

- a. **2016-111 Ordinance Creating Solar Energy Regulations (A)** – 2nd Reading
- b. **2016-112 Ordinance Amending City Code Regarding Nuisances (A)**—2nd Reading