

**Minutes for a Special Meeting  
Of the Winthrop Planning Commission  
Monday, April 18<sup>th</sup>, 2016**

A Regular meeting of the Winthrop Planning Commission was called to order at 5:00 pm on Monday, April 18<sup>th</sup>, 2016, in the City Council Chambers in City Hall for the purposes of conducting the business of the city.

- I. CALL TO ORDER** The meeting was called to order at 5:00 pm by Chairman Froehlich.

**ROLL CALL** Commission members Ryan Froehlich, Bob Rickheim, Peter Schuckert, and Rodney Fischer were present. Absent: Duane Piere. City Staff present: Administrator Jenny Hazelton, City Attorney Don Lannoye and City Clerk Barb Ahlbrecht. Audience Members present: Tom and Sandy Langhoff, Sandy Schlueter, Linda Anderson, Weston Anderson, Dave Trebelhorn, and Willard Braun.

**II. PUBLIC HEARING**

- a. Chairman Froehlich opened the public hearing at 5:00 pm. He then requested anyone who wished to speak on proposed re-zoning of the Winthrop Opportunities land on 7<sup>th</sup> & Western Avenue. Tom Langhoff and Weston Anderson explained that the land would be used for a building for assembling lures by AAA Tackle for JB Lures, Inc. Willard Braun asked about setbacks of the property, Dave Trebelhorn spoke on behalf of Winthrop Opportunities, in favor of the project. Chairman Froehlich closed the public hearing at 5:07pm.

**III. APPROVAL OF MINUTES**

Motion Schuckert, second Rickheim to approve the March 21<sup>st</sup>, 2016 minutes. Passed voice vote.

**IV. NEW BUSINESS**

- a. **Winthrop Opportunities Re-Zoning Request.** Lannoye explained the criteria used to assess if the re-zoning should be approved. He feels that this request meets the requirements and recommends approval. Motion Rickheim, second Schuckert to recommend City Council grant the re-zoning request. Passed Voice Vote.
- b. **More In Store Sign Permit Request.** Planning Commission reviewed the application and drawings provided by Glen and Sandy Schlueter. After some clarification on where it will sit and setback requirements, they felt that technically there is a 20 ft. setback issue from the property line, but due to the odd shape of the lot the sign is on, it would be impossible to comply with the requirements. They agreed to allow the permit under these special circumstances. Motion Rickheim, second

Schuckert to recommend City Council grant the sign permit request.  
Passed Voice Vote.

- c. **GFW Schools/Avant Energy Variance (information only).** Hazelton provided the commission with some information on the proposed solar panels that Avant Energy is installing on behalf of GFW Schools. Due to the proposed site being in the front of the school a variance will have to be granted. The public hearing is scheduled to happen at the next Planning Commission meeting on May 16<sup>th</sup>, 2016. Some commissioners questioned how the panels would look on the property and would like Avant to have a better picture of how this will look sitting in the front of the building on the highway. Hazelton will contact Avant and have them bring some better pictures to the public hearing.

**V. UNFINISHED BUSINESS**

None

**VI. SCHEDULE NEXT PLANNING COMMISSION MEETING**

The next regular Planning Commission meeting is scheduled for Monday, May 16<sup>th</sup>, 2016, at 5 o'clock pm, in the City Council Chambers.

Motion Rickheim, second Schuckert to adjourn. Passed voice vote. Meeting adjourned at 5:21 pm.

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Chairman Froehlich

ATTEST:

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City Administrator