

**Minutes for a Regular Meeting
Of the Winthrop City Council
Monday, March 2nd, 2015**

A regular meeting of the Winthrop City Council was called to order at 7 p.m. on Monday, March 2nd, 2015, in the City Council Chambers of City Hall for the purposes of conducting the business of the city.

- I. CALL TO ORDER** The meeting was called to order by Council President Pete Machaiek at 7:01 p.m.

ROLL: Council members Robert Rickheim, Dale Malheim, Julie Trebelhorn, Pete Machaiek, and Lyle Muth were present. City Administrator Jenny Hazelton, Attorney Don Lannoye, Gordy Grack, Barb Ahlbrecht, Mike Mattison, Karen Johnson, Mark Santelman, Duane Piere, Jessica Wiborg, Shelly Zacate and Luis Zacate were also present.

- II. OPEN PUBLIC FORUM**
Mark Santelman spoke

III. ESTABLISH AGENDA

- a.** Machaiek added item 1. Parking on Hwy 19. Motion Trebelhorn, second Rickheim to accept the agenda as amended. Passed Voice Vote.

IV. APPROVAL OF CONSENT AGENDA

- a.** Motion Trebelhorn, second Rickheim to approve the consent agenda. Passed voice vote.

V. PUBLIC HEARINGS

VI. NEW BUSINESS

- a. Appoint New Planning Commission Member (A)** Hazelton told the council that two applicants were interviewed by Pierson, Rickheim and Hazelton. They chose Duane Piere to be the new member. Motion Malheim, second Muth to appoint Duane Piere as the new Planning Commission member. Passed voice vote.
- b. 2015-102 Ordinance Regarding Planning commission Membership(A)** Hazelton explained that this ordinance will allow for five voting members of the Planning Commission and the City Attorney and City Clerk will be advisory positions only. This will also require Planning Commission members to be residents of the City, business owners, or property owners to qualify. Motion Rickheim, second Muth. Passed voice vote.
- c. R2015-04 Rezoning 402 N. County Road 57 from R-1 to C-2.** Owner John Woods has a retail business that would like to purchase

the property to build a new store so the property would need to be rezoned. The Planning Commission held a public hearing on February 23rd and their recommendation is to allow the rezoning contingent on the sale of the property. Motion Muth, second Malheim to rezone the property contingent on sale. Passed voice vote.

- d. Ambulance Severe Weather Policy (A)** Hazelton explained that the Ambulance Department would like to be able to control when they go out in severe weather. Lannoye said this policy states that they can choose if the weather is too bad to transport and that they won't go out on closed roads. Also, if Arlington Hospital is the only available option the patient will have to be transported there. Motion Trebelhorn, second Rickheim to pass the Ambulance Severe Weather Policy. Passed voice vote.
- e. R2015-05 Resolution Accepting Fred & Betty Pitzner Donation (A)** Lannoye explained that to make the donation official we should pass a resolution accepting it. Motion Muth, second Rickheim to pass R2015-05. Passed voice vote.
- f. Appoint Police Chief as Emergency Management Director (A)** There was a police committee meeting held on February 10th and it was decided to give Chief Johnson the Emergency Management Director duties. The committee felt this would help streamline communications during an emergency situation with only one person in charge.
- g. RS Fiber Tower Agreements (A)** Hazelton explained that she is still waiting to hear back from the League of Minnesota Cities on rates to charge and from Utility Services as to what needs to be done to comply with their requirements.
- h. Health Board Reorganization (A)/(I)** Hazelton reported that she received some information from Assistant County Administrator Diana Karau regarding having Sibley County cover our Health Board requirements. Lannoye just received the information so it was decided to bring this back next month after everyone had some time to look it over.
- i. Set date for Winthrop Public Hearing/Vote on RS Fiber bond sale (A)** There was some discussion on when to hold the vote, either on the 16th during the joint public hearing or separately the next day. Mayor Pierson will be unavailable to run the meeting on the 16th, some council members thought it would be better to wait until the 17th when a full council could be present. Motion to have the meeting on March 17th at 7pm in the City Council Chambers. Aye Malheim, Trebelhorn, Machaeik; Nay Muth, Rickheim. Passed.
- j. Joint Public Hearing March 16th, 7pm, UFC Berdan Center (I)** Hazelton explained to the Council that a quorum was required to attend the Joint Public Hearing on March 16th to meet the requirements of the bond sale.

- k. Lead Issuer on G.O. Bonds (A)** Trebelhorn explained that to get the best interest rate for the bonds one city would have to be lead issuer. This city would sell the bonds for the whole project but only their portion would be against the maximum borrowing and on their audit. The other cities bonds would be sold and used a guarantee towards the lead issuer's debt. Also, the Joint Powers Board decided to give one of the cities a little incentive to be the lead issuer they would pay that city \$30,000. If more than one city was interested the city with the highest credit rating would probably get the option. Having a lead issuer would considerably reduce the costs associated with issuing 9 separate bonds for 9 separate cities. The Joint Powers Board is not able to issue the bonds on the cities behalf. Motion Trebelhorn, second Rickheim to be the lead issuer on the bond sale. Passed Voice Vote.
- l. Parking on Highway 19 (I)** Machaiek said he's been approached by one of the business owners along Highway 19 as to why that is the only stretch of highway that there is no parking allowed. Machaiek was wondering whose decision it was as to where parking is allowed on Highway 19. Hazelton contacted MnDOT and they said ultimately it is the cities decision but there is no parking within 30 feet of a flashing beacon or 20 feet of a crosswalk. Lannoye thought that this has been discussed previously and council decided to continue to not allow parking on this piece of highway. Council instructed him to write a letter to the business owner and explain the situation.

VII. UNFINISHED BUSINESS

- a. 2015-101 Ordinance Providing Reimbursement/iPad Policy (I)/(A)** Councilor Trebelhorn said that the committee met again and would like to move forward with going paperless. The committee agreed to pay \$400 towards a laptop/tablet/iPad device once per term for council and mayor. Motion Muth, second Trebelhorn to have the first reading of Ordinance 2015-101. Passed Voice Vote.
- b. R2015-06 MnDOT Agreement/Resolution(A)** The final agreements were included in the agenda packet for the Hwy 19 work to be done this summer. Nothing has changed and Lannoye looked them over and recommended approval. Motion Trebelhorn, second Malheim to accept the agreement and pass R2015-06. Passed voice vote.
- c. Assessment Policy (I)** Attorney Lannoye would like to have a work session to discuss the proposed assessment policy. Council decided to have a work session March 24th at 5pm in the Administrators office to discuss the policy.
- d. 2015-103 Ordinance Authorizing Sale of former Hanson Drug Building (A)** Lannoye explained that the Planning Commission recommended approval but the vote was two aye, 1 nay and 2 abstention. He said that because he and the City Clerk positions are going to be advisory they both decided to abstain, but the ordinance still passed. Motion Rickheim, second Trebelhorn to have the second

and final reading of 2015-103 Ordinance Authorizing Sale of former Hanson Drug Building. Passed voice vote.

- e. **GFW Schools Camera Contribution (A)** The council discussed how much of a donation to give to GFW Schools. Malheim talked about how the city should purchase a couple of cameras for the park to integrate into the system also. Chief Johnson spoke as to the benefits to the Winthrop Police as well as the safety of students. Council decided to give \$6,000. Motion Rickheim, second Muth to give a \$6,000 contribution to public safety towards the security cameras at GFW Schools. Passed voice vote.

VIII. REPORTS OF OFFICERS, BOARDS AND COMMITTEES

a. ADMINISTRATORS REPORT

Hazelton provided a written report.

b. WEDA REPORT

c. CITY LEGAL REPORT

d. WATER/SEWER DEPARTMENT REPORT

e. STREET DEPARTMENT

f. ELECTRIC DEPARTMENT REPORT

Councilor Machaiek gave a brief update of the MMPA meeting last month.

g. FIRE DEPARTMENT REPORT

Chief Bacon is getting costs together for a new grass rig. He will present to the council when he is closer to a final price.

h. AMBULANCE REPORT

i. POLICE CHIEF'S REPORT

Chief Johnson submitted a written report. She also presented a quote from Scott Trebelhorn for two mobile surveillance cameras and monitor for \$499. These cameras could be used for case surveillance and when not being used for that they could be used in other areas of the city such as the library entrance or behind the city garage. Motion Rickheim, second Malheim to purchase the cameras. Passed voice vote. Trebelhorn abstained.

j. CABLE COMMISSION REPORT

Hazelton said that at the last Cable Commission meeting it was decided to allocate \$45,000 to upgrade the video systems in each council chambers.

k. FIBER PROJECT REPORT

IX. MISCELLANEOUS

X. ADJOURNMENT

Motion Rickheim, second Trebelhorn to adjourn. Passed voice vote. Meeting was adjourned at 8:03 pm.

Mayor

ATTEST:

Administrator