

**Minutes for a Regular Meeting
of the Winthrop City Council
Monday, February 7th, 2011**

A regular meeting of the Winthrop City Council was called to order at 7 p.m. on Monday, February 7th, 2011, in the City Council Chambers of City Hall for the purposes of conducting the business of the city.

- I. CALL TO ORDER** The meeting was called to order by Mayor Dave Trebelhorn at 7:00 p.m.
- II. ROLL CALL** Council members Ed Pelletier, Colleen Dietz and Pete Machaiek were present. Guests included Mark Erickson, Don Lannoye, Mike Trebesch, Joe Ziegler, Mike Mattison and Bruce Froehlich.
- III. ESTABLISH AGENDA** – Motion Pelletier, second Machaiek to establish agenda as presented. Passed on a voice vote.
- III. APPROVAL OF CONSENT AGENDA**
 - a. Motion Pelletier second Machaiek to approve the consent agenda. Passed on a voice vote.
- IV. NEW BUSIENSS**
 - a. **Interviews for Police Chief position** - Chief Froehlich told the council the police committee had recommended offering the chief position internally and four applications have been received. The interviews will take place over two days using a point system Bruce recommends as well as questions he has prepared. No word yet from Gibbon on any plans for their police department. Motion Machaiek, second Dietz to form an interview committee and move with interviews. Pass on a voice vote.
 - b. **E&M Pharmacy Tax Abatement** – Request from Ellen Anderson and Megan Schmidt for a five year tax abatement with county participation. The council was provided a development agreement prepared by Dave Schauer. Motion Dietz, second Pelletier to approve the development agreement and set a public hearing on the matter at the next council meeting on March 7th. Passed on a voice vote.
 - c. **Wellhead Protection Plan** – Motion Pelletier, second Machaiek to set March 7th for a public hearing on the wellhead projection plan for Winthrop. Passed on a voice vote.
 - d. **Small Cities Grant** – Motion Dietz, second Machaiek to approve the Cooperative Agreement, Resolution and Slum & Blight determination for the Small Cities grant. Passed on a voice vote.
 - e. **Union Contract** – Lannoye outlined union contract negotiations to date. The union has accepted the city’s proposal of a 1.5% pay increase for 2011 and 2012. Joe Ziegler has been added to the union membership. Gordy’s additional stipend has ended and the city and Gordy will negotiate his job description duties. Motion Machaiek, second Dietz to approve the union contract as presented. Pass on a voice vote.
 - f. **Bridge Inspection First Street** – The council was briefed on a letter from County Engineer Darin Mielke regarding a potential bridge (culvert) issue on First Street going into the former Hands property. The county has inspected the culvert and found potential problems. Under state law it is the city’s responsibility to make any corrections to the culvert. No action is required at this time.

- g. **Appointment to Sibley County Trails Committee** – Motion Pelletier, second Machaiek to appoint Colleen Dietz to the Sibley County Trails Committee. Passed on a voice vote.
- h. **FTTH Joint Powers Participation and Appointment** – Motion Pelletier, second Dietz to adopt resolution 020711-01 approving participation in the fiber joint powers board, the joint powers board agreement and funding the city’s share. Passed on a voice vote. Motion Dietz, second Machaiek to appoint Dave Trebelhorn as the designee and Ed Pelletier at the alternate to the fiber joint fiber board. Passed on a voice vote.
- i. **Second reading of the amended meter reading ordinance** – Motion Pelletier, second Machaiek to have the second reading of the amended meter reading ordinance. Passed on a voice vote.

V. REPORTS OF OFFICERS, BOARDS AND COMMISSIONS

a. LEGAL REPORT

Don Lannoye updated the council on the Bartels assessment hearing. He also updated the council on the eminent domain proceeding against Pat Bartels for the sanitary sewer collector pipe. A special committee is expected to meet in March to take up the matter.

b. WATER/SEWER DEPARTMENT

Supt Ziegler gave an update the various annual permits and reports required by the state of Minnesota. He also provided the council an update on plans to equip a trailer with all of the city’s pumps so they can be used more easily locally and by other cities. Motion Machaiek, second Ditez to authorize up to \$10,000 of the MnWarm revenue received to upgrade the pumps, purchase a trailer and equip the trailer. Passed on a voice vote.

c. ELECTRIC DEPARTMENT

Supt. Grack said the electric shut down and isolation of the regular in the sub station went well and it should be picked up and repaired in the coming weeks.

d. FIRE DEPARTMENT

Chief Trebesch said the new radio system for the county should be in by the first of the year. They county is applying for a grant. Motion Machaiek, second Dietz to allow the fire department to apply for a grant for a new jaws of life. Passed on a voice vote.

e. AMBULANCE DEPARTMENT

The annual department fund raiser is coming up this spring. The door/remote/radio issue with the ambulance garage doors has been solved. Use of the radio was setting off the door opener.

Meeting was adjourned at 8:26 p.m.

Mayor

ATTEST:

City Clerk-Administrator