

**Minutes for a Regular Meeting
Of the Winthrop City Council
Monday, February 1st, 2016**

A regular meeting of the Winthrop City Council was called to order at 7 p.m. on Monday, February 1st, 2016, in the City Council Chambers of City Hall for the purposes of conducting the business of the city.

- I. CALL TO ORDER** The meeting was called to order by Mayor Kelly Pierson at 7:00 p.m.

ROLL: Council members: Kelly Pierson, Julie Trebelhorn, Pete Machaiek, and Dale Malheim, were present. Lyle Muth and Bob Rickheim were absent. **City Staff present:** City Administrator Jenny Hazelton, City Attorney Don Lannoye, City Clerk Barb Ahlbrecht, Street Superintendent Gordy Grack, Water & Sewer Superintendent Joe Ziegler, Fire Chief Lonnie Bacon, Assistant Chief Troy Martin, Police Chief Karen Johnson and EDA Director Mark Erickson.
Audience: Mike Mattison (Winthrop News).

- II. OPEN PUBLIC FORUM**
No one spoke

- III. APPROVAL OF AGENDA**
a. Motion Trebelhorn, second Malheim to approve the agenda.
Passed voice vote.

- IV. APPROVAL OF CONSENT AGENDA**
a. Motion Malheim, second Trebelhorn to approve the consent agenda. Passed voice vote.

- V. PUBLIC HEARINGS**
None

- VI. NEW BUSINESS**
a. **Drug Testing Policy (A)** – Lannoye presented a policy from the City of Gaylord on drug testing new hires and if there is suspicion of abuse. Council agreed that we should have a policy and instructed Lannoye to bring a policy for Winthrop to the next meeting for approval.
b. **Heartland Re-Zoning—Planning Commission Recommendation (A)**- Hazelton explained that Planning Commission held a public hearing on January 25th, for the purpose of approving the rezoning request. Planning Commission recommends approval. Motion Malheim, second Trebelhorn to approve re-zoning request from Ag to I2 Heavy Manufacturing. Passed voice vote.

- c. **R2016-102 Resolution Supporting Increase to LGA (A)**- The Coalition of Greater Minnesota Cities is requesting the State Legislature increase LGA to its 2002 amounts. This resolution supports that effort. Motion Trebelhorn, second Malheim to approve R2016-102. Passed Voice Vote.
- d. **Minnesota Waste Processing Contracts (I)**- Lannoye explained to the Council that the City of Lafayette proposed a one year contract to MN Waste Processing due to some changes coming in the next year. There may be an alternative location to haul waste. MN Waste Processing rejected Lafayette's one year contract but it was going to be discussed at their February meeting. Lannoye suggested holding off on voting on the contract to see what Lafayette works out with them. Council agreed and tabled the issue until next meeting.
- e. **Sibley County Bridge Inspection Report (I)**- Sibley County finished inspecting the bridge on 1st Street and found some issues that need to be addressed. The report stated that the City could fix the issues or turn ownership of the bridge over to the County. Motion Machaiek, second Malheim to turn ownership of the bridge over to Sibley County. Passed voice vote.
- f. **2016-109 Ordinance on Snow Removal (A)**- 1st reading of the ordinance, which clears up some of the language pertaining to snow removal and specifies which streets to be windrowed. Motion Trebelhorn, second Malheim to have the 1st reading of 2016-109. Passed voice vote.
- g. **Fire & Ambulance Annual Reports (I)**- Fire and Ambulance reports were in the packet. Hazelton explained that they had been sent out to the Townships and that the meeting is scheduled for Thursday, February 18th, 2016 at 7 o'clock pm, at the Winthrop Ambulance Station. The Council is invited to attend this meeting. Chief Bacon also explained the overage in the Fire Department budget was due in part to some major unexpected truck repairs that had to be done in 2016.

VII. UNFINISHED BUSINESS

- a. **2016-108 Ordinance Adopting 2016 Fee Schedule 2nd Reading (A)**- 2nd reading of the ordinance to set the fee schedule for 2016. Motion Trebelhorn, second Malheim to approve 2016-108. Passed voice vote.

VIII. REPORTS OF OFFICERS, BOARDS AND COMMITTEES

- a. **ADMINISTRATORS REPORT**—Hazelton presented a written report: Sibley County Leadership Board had its 1st meeting in January, plan to have monthly meetings the 2nd Monday of each month. The audit has been started and seems to be going well. Fire

and ambulance reports are done and sent to the townships and Gibbon. Has been a busy month with meetings, gathering info on the new metering system, and working with the League on ag chemical containment. The summary budget has been submitted to the state and attended the LMC Experienced Officials conference on how to make your city more loving. It was a good conference with some ideas on how to expand the community engagement the council will be working on this year.

- b. **WEDA REPORT** – Erickson presented a written report: EDA discussed follow up on the visioning session. The former BP station has been purchased by Winthrop Opportunities. He has begun fundraising for the Innovation Center, and attended a conference in Washington DC put on by US Ignite Smart Gigabit Cities. Winthrop EDA purchased the DQ house on Hwy 19, and he is working on setting up a joint meeting with Winthrop and Gaylord EDA's to discuss how we can work together on technology opportunities and the medical school. He also presented a resolution supporting the Minnesota Broadband Vision. Motion Machaiek, second Trebelhorn to approve R2016-03 Resolution Supporting the Minnesota Broadband Vision. Passed voice vote. Malheim against.
- c. **CITY LEGAL REPORT** None
- d. **WATER/SEWER DEPARTMENT REPORT** None
- e. **STREET DEPARTMENT** None
- f. **ELECTRIC DEPARTMENT REPORT-MMPA** Summary included in the packet
- g. **FIRE DEPARTMENT REPORT** Chief Bacon reported that they are in the process of putting 3 more firefighters on the roster.
- h. **AMBULANCE REPORT** None
- i. **POLICE CHIEF'S REPORT** Chief Johnson provided a report of calls for the month and said that they are in the process of doing a background a new candidate for the School Resource Officer position and it seems to be going well.
- j. **CABLE COMMISSION REPORT**-Erickson reported that the Cable Commission is still looking into upgrading equipment for each of the council chambers.

IX. MISCELLANEOUS

X. ADJOURNMENT

Motion Machaiek, second Trebelhorn to adjourn. Passed voice vote. Meeting was adjourned at 7:47 pm.

Mayor

ATTEST:

Administrator