

**Minutes for a Regular Meeting
Of the Winthrop City Council
Monday, January 4th, 2016**

A regular meeting of the Winthrop City Council was called to order at 7 p.m. on Monday, January 4th, 2016, in the City Council Chambers of City Hall for the purposes of conducting the business of the city.

- I. CALL TO ORDER** The meeting was called to order by Mayor Kelly Pierson at 7:00 p.m.

ROLL: Council members: Kelly Pierson, Julie Trebelhorn, Pete Machaiek, Dale Malheim, Lyle Muth and Bob Rickheim were present. **City Staff present:** City Administrator Jenny Hazelton, City Attorney Roxanne Barnek, City Clerk Barb Ahlbrecht, and EDA Director Mark Erickson. **Audience:** Mike Mattison (Winthrop News).

- II. OPEN PUBLIC FORUM**
No one spoke

III. APPROVAL OF AGENDA

- a. Hazelton asked to remove item a. Drug Testing Policy until Attorney Lannoye was present, and add item e. Fee Schedule Ordinance 2016-108. Motion Trebelhorn, second Malheim to approve the agenda. Passed voice vote.

IV. APPROVAL OF CONSENT AGENDA

- a. Motion Rickheim, second Malheim to approve the consent agenda. Passed voice vote.

- V. PUBLIC HEARINGS**
None

VI. NEW BUSINESS

- a. **Drug Testing Policy (A)** – Removed until next month.
b. **R2016-01 Arhart's Mallards Gambling Permit (A)**- A resolution from the city is required to issue a gambling permit. Motion Rickheim, second Malheim to approve R2016-01. Passed voice vote.
c. **2016 Committee Appointments (A)**- Council was presented with a list of appointments for 2016. Hazelton requested a member of the council to be appointed to the Trails Committee. Councilor Malheim volunteered. Motion Muth, second Trebelhorn to approve the list of appointments. Passed voice vote.
d. **Community Engagement (I)**- Mayor Pierson would like to focus on community engagement in 2016. He would like to have some

sort of meet and greet monthly for people to engage with the council in a less formal manner. The Administration Committee has been in discussion on different events. They will hold a meeting Wednesday, January 13th at 7:30am to finalize some projects. He would also like a video bio of staff and council for the website. He is working with Wade Werner on this.

- e. **Ordinance 2016-108 Fee Schedule (A)**-Lannoye informed the Council that the fee schedule in the list of appointments needs to be approved via ordinance. Motion Trebelhorn, second Malheim to approve Ordinance 2016-108. Passed voice vote.

VII. UNFINISHED BUSINESS

None

VIII. REPORTS OF OFFICERS, BOARDS AND COMMITTEES

- a. **ADMINISTRATORS REPORT** Hazelton gave a brief update of projects coming for 2016 including planning for the next four blocks of reconstruction for 2017, updating the water and electric meters to an automated system, community engagement and elections. Mayor Pierson called for a special meeting for Monday, January 11, 2016, to hear a presentation from HD Supply on the metering system.
- b. **WEDA REPORT** Director Erickson presented to the council that the community app grant is ready to go. He requested that the council pay the \$1,500 cost to match the grant funds. Motion Trebelhorn, second Machaiek to approve the funds for the Tour Buddy app. Passed voice vote. He also said that we should hear next week if the community wifi grant is approved. Six communities are involved in that application. Costs to the city for 4 access points is \$3,400. It would probably only be operational six months out of the year. Also, the EDA has been working with Chris Moelter to purchase the abandoned house along Hwy 19, and that they will be coming to the city to see if they would be willing to demolish the home once it is purchased. Finally, the EDA is planning on having a meeting with the Gaylord EDA on January 25th, at the Innovation Center. Kind of a meet and greet with no formal agenda. Crews are beginning to install fiber service to customers this week.
- c. **CITY LEGAL REPORT** None
- d. **WATER/SEWER DEPARTMENT REPORT** None
- e. **STREET DEPARTMENT** None
- f. **ELECTRIC DEPARTMENT REPORT-MMPA** Summary included in the packet
- g. **FIRE DEPARTMENT REPORT** None
- h. **AMBULANCE REPORT** None
- i. **POLICE CHIEF'S REPORT** Included in the packet

j. **CABLE COMMISSION REPORT**-Included in the packet

IX. MISCELLANEOUS

X. ADJOURNMENT

Motion Rickheim, second Trebelhorn to adjourn. Passed voice vote.
Meeting was adjourned at 7:38 pm.

Mayor

ATTEST:

Administrator